



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on May 26, 2021 at 1:01 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Chairperson Green.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson	Jane Parent, Member
Candace Perkins, Secretary	Sylvia Sigler, Alternate
Jennifer Johnson-Williams, Secretary Alternate	Wayne Tipps, Alternate

Three (3) voting members of the Board answered roll call – a quorum was established.

Invited guest(s) in attendance: None.

APPROVAL OF MINUTES

The Meeting Minutes from the May 19, 2021 Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the May 19, 2021 Regular Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

None.

SECRETARY'S REPORT



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Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - An overall financial snapshot of FY21 operating expenses for cost center.
- Operational Updates including:
 - An overview of operational updates for the Election Board:
 - Election Activity Notes for Weeks 5 – 6; a paper copy of activity was provided to the Board at this meeting. Activity includes communications with candidates and administrative functions carried out by the Secretary and/or Election Board.
 - Mail in BallotPak (Proof 1) was submitted to Automated Election Services with corrections on May 24th. The Secretary is waiting on ballot proof 2 which will be finalized if all the Board's corrections were made.
 - The Secretary did receive confirmation that the "I Voted" sticker is customizable if the design meets the size specifications of 2.5" diameter circle. However, the Choctaw Nation Marketing and Communications team requires at least a two-week period to create and approve design requests. This is a project that the Board can revisit after election when there is more time.
 - Planning details for the Voting Location Board Training (Unconfirmed Date) were discussed by the Board.
 - The Board established the following pay guidelines in 2019. There are no changes for this year.
 - Training (All Positions) - \$100 plus mileage from home to training site.
 - Early Voting and Election Day (Inspectors) - \$150 plus mileage from home to voting location. Pay increase was the result of the responsibilities assigned to the Inspector position.
 - Early Voting and Election Day (Other Voting Location Board Members) - \$100 plus mileage from home to voting location.
 - A paper copy of the Training Expense Statement for the Voting Location Board [Draft] and Expense Statement for Voting Location Board [Draft] were provided to the Board.
 - Planning details for the Election Board Command Center (7/8/2021 – 7/17/2021) were discussed by the Board.
 - On May 25th, Secretary discussed changing workspace with Pam Young and Paula Talley. The Board will release Mail Courtroom and utilize Hearing Room 1 as Command Center during this year's election. Hearing Room 1 is smaller, but it meets all technical/surveillance specifications needed for mail-in ballot tabulation, signature verification, and will serve as a temporary office for the Election Board. Secretary will confirm timeline and details with Judicial by Friday, May 28th.



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- Updates were made to the Election Board Meeting Schedule for 2021. A paper copy was provided to the Board.
- An overview of current activities that are ongoing with the CNO Voter Registration (VR) Department:
 - As of May 25th, we have a total of 41,608 registered voters which is 25.80% of the eligible tribal membership.

NEW BUSINESS

Chairperson Green called for New Business.

Alternate Tipps led open discussion regarding the following:

- Inquiry about campaign restrictions placed on a business or businesses owned by an Election Board member. Currently, there are no restrictions placed on Election Board members or workers who own a business regularly visited by candidates. Through discussion, it was advised that if candidates visit a business owned by an Election Board member during regular business hours and it is not a publicized "campaign" event, then it does not concern the Election Board. If a business owned by an Election Board member enters into a business transaction with a candidate to use the location for a "campaign" event, then it is no business of the Election Board, but it should be disclosed to the Board.

ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 2:15 pm.

Certification of Meeting Minutes:

X 
Candace Perkins
Secretary

Approved 6-2-2021