



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on June 5, 2019 at 1:04 pm in the Ibaichvffa (Membership) Conference Room #1251 at the Choctaw Nation Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Green. The invocation was given by Member Alternate, Judy Ogle.

The Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia "Kay" Green, Chairperson

Judy Ogle, Member Alternate

Candace Perkins, Secretary

Kitty Halcomb, Member Alternate

Jennifer Johnson, Secretary Alternate

Member Alternate Ogle served as acting Member in Jane Parent's absence per Article V. Section 9 of the Chief and Tribal Council Election Ordinance.

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the May 29, 2019 Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Secretary Perkins made a Motion to Approve the Meeting Minutes from the May 29, 2019 Regular Meeting. – Seconded by Member Alternate Ogle.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

Chairperson Green called for Unfinished Business.



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Secretary Perkins provided a paper copy of the Ballot eproof2 obtained from service provider, Automated Election Services for the Board's review. Exterior envelope and the Business Reply envelope were pending confirmation of permit numbers and mailer identification by the United States Postal Service. Secretary Perkins presented a Motion to Approve Ballot eproof2 as the Final Ballot Design. – Seconded by Chairperson Green.

Chairperson Green called for voice vote; **MOTION PASSED.**

Secretary Perkins presented a Motion to Approve the use of the 2019 Voting Location Board Training Letter to be mailed to all selected individuals beginning June 7, 2019. – Seconded by Member Alternate Ogle.

Chairperson Green called for voice vote; **MOTION PASSED.**

SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - An overall financial snapshot of FY19 operating expenses for business unit.
- Operational Updates including:
 - A reminder of upcoming deadline for Biskinik is June 10, 2019 which we are expected to miss but Lisa Reed will hold a section in the July edition for the 2nd public notice of Voting Locations.
 - Notification of Voting Location Workforce training dates, a request to view training materials, logistical information for Voting Locations were emailed to Automated Election Services on June 4, 2019 so that the service provider can begin planning resources.
 - A paper copy of the Roots Catering Menu was provided to the Board for review and discussion at the next meeting so that the Board can continue finalizing details for training dates. Secretary Perkins needs to confirm service dates with Roots and inquire about box lunches.
- Operational Updates for Voter Registration including:
 - An introduction to the Voter Registration Intern who will be invited to attend the training dates in July so that she can experience election activities.
 - A job offer has been extended to replace an outgoing Voter Registration Specialist so the Board can expect to interact with someone new in the office.



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Secretary Perkins led the open discussion regarding the following:

- Secretary Perkins presented tribal member and candidate feedback received by her office since the last meeting. Through the review and discussion of feedback, it was determined that:
 - There are sections that should be added to the next Campaign Guide that provides clarification to Article II, Section I(a) in the Chief and Tribal Council Election Ordinance for "Campaign/Campaigning" with regards to "campaign literature" and "campaign items of any kind".
- In planning for workforce at Voting Locations, it was discussed that the workforce would be divided with one group attending the first day and the other group attending the second day. Recruitment procedures and Training Day details were clarified.
- Member Alternate Ogle asked for a response from Secretary Perkins about how Voter Registration ensures that deceased individuals do not receive a ballot. Secretary Perkins replied that there are two methods of canceling Voter Registration of deceased individuals:
 - 1) Family members should submit a copy of a Death Certificate or Obituary for the individual to the CDIB Membership Department. Once the Membership record has been updated as "Deceased", then the Voter Registration Database can accept the record change which automatically changes the Active Voter to Non-Voter status.
 - 2) The CDIB Membership Department will periodically use the Social Security Administration Death Master File (DMF) to automatically update Membership records to "Deceased". Once the Membership record has been updated as "Deceased", then the Voter Registration Database can accept the record change which automatically changes the Active Voter to Non-Voter status. The procedure was utilized in April 2019 to prepare Voter Registration records for the upcoming elections.
- A paper copy of the Meeting Calendar was provided to the Board for discussion and review.
 - Member Alternate Ogle requested to reschedule the Wednesday, June 19th meeting to Thursday, June 20, 2019. The change was confirmed by the consensus of the Board.
 - Chairperson Green requested to reschedule the Wednesday, June 12th meeting to Thursday, June 13, 2019. The change was confirmed by the consensus of the Board.
 - Member Alternate Ogle decided to change hotel reservations from arrival on Tues, June 11, 2019 to Thurs, June 13, 2019. Secretary Perkins will make those changes.
 - The next meeting is scheduled for Thursday, June 13, 2019.

NEW BUSINESS

Chairperson Green called for New Business.

Secretary Perkins presented the Candidate Campaign Financial Disclosure Statements received for review by the Board. In accordance with Article XXVI, Section 3 of the Chief and Tribal Council Election Ordinance, the statements were due to the Secretary by May 31, 2019. No official action is required so paper statements will be filed in candidate folders.



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ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Member Alternate Ogle.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 2:14 pm.

Certification of Meeting Minutes:

X *Candace Perkins*

Candace Perkins
Secretary

Approved on 6/13/19