



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on June 7, 2023, at 12:58 pm in the Ibaichvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Alternate, Wayne Tipps.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Sylvia Sigler, Alternate

Wayne Tipps Jr, Alternate

Jennifer Johnson-Williams, Secretary Alternate

The following individuals were absent: None.

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the May 31, 2023, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the May 31, 2023, Regular Meeting. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

Chairperson Green called for Unfinished Business.

Secretary Perkins had given the Board a late evening notice on June 2, 2023, that an agreement with the Durant Postmaster to hold mail-in ballot returns until the day preceding election day could not be reached. It would be necessary to create contingent procedures for daily mail-in ballot collection by the Election Board. Those



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procedures would need to be approved by Tribal Council at their next meeting on June 10, 2023, since mail ballots would be released during the week of June 12, 2023.

Secretary Perkins made a Motion to Approve the Contingent Procedures for Mail-In Ballot Retention and Security, PolicyTech Reference #9891 v1. – Seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - A financial snapshot of FY23 operating expenses for cost center.
 - Reminder of the approved timeline to complete planning for the FY2024 budget.
- Strategic Updates including:
 - Election Management System (project with Information Technology):
 - As of May 30, 2023, Secretary Perkins received the contract from the CNO Legal Division and forwarded it to Glenn Coffee & Associates for legal review. Since election software development is pretty much a niche market with limited vendors, we decided to try to build our own software. With this decision, CNO Legal would like to approach the development of election software as a contracted project with the Election Board and treat the Board as an independent body from the Executive departments.
 - As of June 7, 2023, a legal review is pending completion by June 30, 2023.
- Operational Updates including:
 - Legal and Compliance:
 - On May 23, 2023, Secretary Perkins contacted Glenn Coffee & Associates to request their assistance in drafting a guidance document for Public Safety/Tribal Officer use in the community on voting days. This request is pending a response from the Board's legal team.
 - No New update.
 - On May 24, 2023, Secretary Perkins contacted CNO Information Technology to request a meeting to discuss procedures for livestreaming Election Board Hearings so that the Board maintains compliance with Article XXVIII, §1 of the Election Ordinance. The goal of the meeting is to set up a livestream like the Tribal Council Meetings.



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- During the meeting on June 2, 2023, it was determined that a livestream mock run would be conducted on Wed, June 14, 2023, to document the procedure for the Board.
- Record Management:
 - No new updates.
- Marketing and Communications:
 - The following public notices and information have been recently published to the Tribal Elections webpage:
 - None.
 - As of June 2, 2023, Secretary Perkins has obtained the details for Board's Election Weekend social media deployment for July 7th – 9th, 2023.
 - July 7th – Message encouraging early voting and a statement that the General Election Unofficial Results will be available after 7:30PM on July 8th.
 - July 8th – Post "Go Vote" to CNO social media and release the live weblink to General Election Unofficial Results at 7pm on the Tribal Elections webpage: www.choctawnation.com/elections.
 - July 9th – Post a screenshot and weblink to the Unofficial Results on CNO social media and to the Tribal Elections webpage.
- Facility Management:
 - On June 6, 2023, Secretary Perkins confirmed with the Chief Security Officer that the Board may use one of their secure locations in the CNO Public Safety Building as a ballot collection location. The Holding Room meets all necessary compliance requirements of the Board's new procedures:
 - There is a dedicated corner surveillance camera in the room that allows for a clear line of sight of ballot return boxes. The room shall only contain the ballot return boxes. The Board has assurances that the surveillance footage will be given to Secretary Perkins to retain for a period designated by procedure.
 - There will be controlled access to a limited number of individuals.
- Human Resources:
 - As of June 6, 2023, the following timeline has been confirmed with Terry Rainey, Automated Election Services, for Voting Location Board training:
 - AES training materials are due to Election Board for review: June 21, 2023.
 - Voting Location Board/Signature Verification training: June 29, 2023.
- Service Providers:
 - As of June 2, 2023, Secretary Perkins received an email from Postmaster, Scott Moore, stating that he would not be able to fulfill our request in holding ballots at the Durant Post Office. Scott stated that it is against postal policy to delay any deliverable mail regardless of the situation. Additionally, due to the increased growth in mail volume, they do not have the space to store additional mail. All



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business reply mail will be placed into the Board's post office box and election officials will be required to pick them up daily.

- Due to this issue, it is necessary for the Election Board to approve retention and security procedures, with legal counsel and Tribal Council approval, and determine an alternative collection location for mail-in ballot returns.
- On May 31, 2023, the Board's Procurement Buyer sent an approved purchase order to Connections IT, the surveillance provider at the voting locations. Surveillance measures are planned and ready for set up at Voting Locations.
- Candidates:
 - On June 6, 2023, Secretary Perkins sent District 3 Candidate, Marilyn Kay Haering, her requested copies of the campaign financial disclosure statements for Eddie Bohanan and Chief Gary Batton by certified mail. Estimated delivery date is Thurs, June 8, 2023.
 - On June 6, 2023, District 3 Candidate, Eddie Bohanan, contacted Secretary Perkins to inquire about the Smithville Community Center and a non-Choctaw Nation facility in Heavener, OK being used as additional voting locations. Secretary Perkins explained that the Board made its first selections and released the information to the public so that Tribal Council has enough time to meet and formally request additional locations by their June meeting. Eddie said that he will bring the topic of additional voting locations up to Tribal Council at June's meeting.
 - All candidates submitted their Campaign Financial Disclosure Statements for reporting period, May 1, 2023 – May 31, 2023, by the end of the day on June 5, 2023.
 - Due date for Campaign Financial Disclosure Statements [reporting period: June 1, 2023 – June 30, 2023] is June 30, 2023. The last day to submit to Secretary Perkins is July 5, 2023.
- Election Board Meeting Schedule for CY2023:
 - Next meeting is Wednesday, June 14, 2023, from 1pm – 4pm.
- An overview of current activities that are ongoing with the CNO Voter Registration (VR):
 - On June 2, 2023, all letters notifying candidates of the missing zip codes on the first and second Voter List were sent by certified mail with an estimated delivery date of Mon, June 5, 2023.
 - As of June 7, 2023, we have a total of 48,619 registered voters which is 28.18% of the tribal membership eligible to vote.



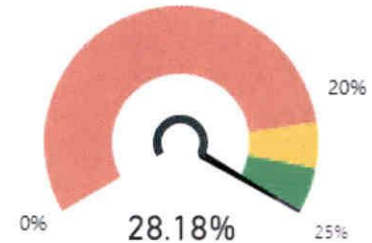
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Voter Count by District

Voter District	Out Of Nation	In Nation	Grand Total
1	534	747	1281
2	896	1082	1978
3	1209	749	1958
4	455	1703	2158
5	757	1061	1818
6	533	1195	1728
7	1148	1404	2552
8	1405	1325	2730
9	3063	2274	5337
10	682	1060	1742
11	1289	2002	3291
12	1029	739	1768
Unaffiliated	20278	0	20278
GrandTotal	33278	15341	48619

Eligible Voters



Eligible Voters = 172,381

6/7/23 2:01:37 AM

Executed At: 6/7/2023 10:06:38 AM

Executed By: CHOCTAWNATION\cperkins

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- Voter Registration API with Election Service Provider – No new updates

- As of June 6, 2023, the following timeline has been confirmed with Terry Rainey for the initial ballot disbursement:
- Date that data sync started for Automated Election Services (AES): April 24, 2023.
- Date that AES will pull address list for initial ballot mailing: June 13, 2023. Voter Registration will briefly stop processing registrations at the end of the business day on June 12, 2023, to allow for a full data sync without any changes. VR work will continue once data checks are completed.
- Expedited Mail Date for International/Military addresses: June 14, 2023. AES will utilize DHL or FedEx.
- Mail Date for Domestic addresses: June 16, 2023.
- Election Deadline for Initial Distribution: June 17, 2023.
- Last day to mail ballots: June 30, 2023.

NEW BUSINESS

None.



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ADJOURNMENT

Alternate Tipps made a Motion to Adjourn the Meeting. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 2:13 pm.

Certification of Meeting Minutes:

X Candace Perkins

Candace Perkins
Secretary

approved 6-14-2023