



# Choctaw Nation Election Board

## MEETING MINUTES

The Election Board met on June 30, 2021, at 1:04 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Chairperson Green.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Sylvia Sigler, Alternate

Jennifer Johnson-Williams, Secretary Alternate

Wayne Tipps, Alternate

Three (3) voting members of the Board answered roll call – a quorum was established.

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## APPROVAL OF MINUTES

*The Meeting Minutes from the June 16, 2021, Regular Meeting were provided for review to all Board Members and Alternates prior to this meeting.*

Chairperson Green called for Approval of Minutes.

Alternate Sigler made a Motion to Approve the Meeting Minutes from the June 16, 2021, Regular Meeting. – Seconded by Alternate Tipps.

Chairperson Green called for voice vote; **MOTION PASSED.**

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## UNFINISHED BUSINESS

None.

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## SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.



# Choctaw Nation Election Board

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
  - An overall financial snapshot of FY21 operating expenses for cost center.
- No Strategic Updates.
- Operational Updates including:
  - An overview of operational updates for the Election Board:
    - Secretary emailed reminders to all candidates and campaign managers with the following deadlines.
      - 6/30/2021 – Campaign Financial Disclosure Statement for June, even with \$0.00 contributions, is due.
      - 7/7/2021 at Noon – Written and signed statements from candidates to commission watchers for mail ballot tabulation or voting locations is due. Statements should include name(s) of designated Watcher(s), where they will be going, and what date they will observe the election process. Statements are accepted by email to [ElectionBoard@choctawnation.com](mailto:ElectionBoard@choctawnation.com) or in person. Any requests after the deadline will not be accepted.
    - Secretary informed contact with Choctaw Nation Marketing and Communications (MARCOM) of upcoming public notices:
      - 7/10/2021 – Public Notice of Unofficial Election Results. Secretary will release notice after operations for Election Day have concluded after midnight.
      - Date to be Determined – Public Notice of Official Election Results, including any Runoff announcement.
    - As of 6/29/2021, the Durant Post Office is holding 1,574 ballots returned via business reply envelope.
    - Since 6/21/2021, the Voter Registration Department has been picking up undeliverable ballots and USPS Form 3547 (forwarded ballots) daily from the Durant Post Office. This information is being used to update addresses as undeliverable.
    - Planning details for the Voting Location Board Training (July 1st) were discussed by the Board.
      - Automated Election Services (AES) confirmed its availability to train Voting Location Board and Voter Registration staff on 7/1/2021. AES has tried to minimize the amount of equipment used for Ballot On-Demand setups. That procedure will only use an iPad and printer now.
        - A paper copy of the training agenda and outline were provided to the Board.
      - Secretary finalized selections for the Voting Location Board. All selections have been notified via phone; and all but two members have been mailed a training packet.
    - Planning details for the Election Board Command Center (7/8/2021 – 7/17/2021) were discussed by the Board.



# Choctaw Nation Election Board

- Secretary confirmed with Automated Election Services (AES) and Choctaw Nation (CNO) Community Centers that equipment set up will be 7/8/2021 starting at 10:00 AM. Once voting area is setup and tested then it should not be disturbed. All activity in the voting area will be under surveillance. Secretary confirmed key access details with CNO Community Center Representatives.
- Secretary confirmed surveillance protocol with staff for Hearing Room 1 at CNO Judicial Building.
  - No updates were made to the Election Board Meeting Schedule for 2021.
    - A paper copy and hotel details were provided to the Board.
- An overview of current activities that are ongoing with the CNO Voter Registration (VR) Department:
  - As of 6/29/2021, there are a total of 42,073 registered voters which is 26.04% of the eligible tribal membership.
    - There are 5,738 total registered voters in Council Districts 4, 7, and 10.

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## NEW BUSINESS

None.

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## ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 2:48 pm.

### Certification of Meeting Minutes:

X *Candace Perkins*

Candace Perkins  
Secretary

*Approved: 11-10-2021*