



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on May 29, 2019 at 1:05 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Green. The invocation was given by Member Alternate, Judy Ogle.

The Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia "Kay" Green, Chairperson

Judy Ogle, Member Alternate

Jane Parent, Member

Kitty Halcomb, Member Alternate

Candace Perkins, Secretary

Jennifer Johnson, Secretary Alternate

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the May 21, 2019 Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the May 21, 2019 Regular Meeting. – Motion seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

Chairperson Green called for all details of Ethics Point case # 2019-1158 to be reported to the Board by Secretary Perkins. Upon further discussion and review, the Election Board acknowledged that Secretary Perkins will draft a Conduct Policy to be applied to the Election Board and all affiliates acting on behalf of the Board. The 1st draft is due by June 5, 2019.



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SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - An overall financial snapshot of FY19 operating expenses for business unit. There was discussion of projected expenses for the remainder of FY19 that included billing by election service provider and mileage creating obstacles in projecting expenses.
 - Secretary Perkins made a Motion to Approve Overtime Payout for Support Teams beginning with Voter Registration from the Election Board Business Unit. – Seconded by Chairperson Green.
Chairperson Green called for voice vote; **MOTION PASSED.**
- Operational Updates including:
 - A paper copy of the letter emailed to Tribal Council explaining decision to eliminate potential Voting Locations from consideration for not meeting requirements; dated May 24, 2019.
 - The June edition of Biskinik contained the Tribal Election Guide 2019 which was shown electronically to the Board; a pdf can be found on the Tribal Elections webpage.
 - A reminder of upcoming deadline for Biskinik is June 10, 2019.
 - Notification that the 1st Public Notice of Open Voting Locations was emailed to Automated Election Services on May 22, 2019 so that the service provider can begin planning resources.

Secretary Perkins led the open discussion regarding the following:

- Secretary Perkins presented tribal member and candidate feedback received by her office since the last meeting.
 - A paper copy of a letter emailed on May 28, 2019 to all Candidates and Campaign Managers participating in the upcoming election was provided to the Board. Informational letter included a reminder of Oklahoma State Statute 69, Section 1208 about material on state highway rights of way as prohibited – a public nuisance; provided the 1st Notice of Voting Locations; reminder about Biskinik June edition; provided a copy of the Constitutional Amendment Questions 001-002; and a reminder about upcoming dates for Campaign Financial Disclosure Statements updates, ballots, and election(s).
 - In response to a question from a candidate, the Board clarified that candidates cannot utilize Choctaw Nation emails or fax from the Community Centers as this is a misuse of tribal assets.
- A paper copy of the 1st proof of ballots and envelopes were provided to the Board for review. The Board discussed and agreed on specific amendments that Secretary Perkins will forward to Automated Election Services. The Board requests a 2nd proof of ballots and envelopes.
- In planning for workforce at Voting Locations, it was discussed that the workforce would be divided with one group attending the first day and the other group attending the second day. Recruitment procedures and Training Day details were clarified.
- A paper copy of the Meeting Calendar was provided to the Board for discussion and review.



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- Member Parent and Member Alternate Ogle requested to change hotel reservations from Wed, June 5, 2019 to Thurs, June 6, 2019. Secretary Perkins will make those changes.
- The next meeting is scheduled for Wed, June 5, 2019.

NEW BUSINESS

None.

ADJOURNMENT

Member Parent made a Motion to Adjourn the Meeting. – Motion seconded by Chairperson Green.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 3:08 pm.

Certification of Meeting Minutes:

X *Candace Perkins*

Candace Perkins
Secretary

approved 6/5/19