



# Choctaw Nation Election Board

## SPECIAL MEETING MINUTES

The Election Board met on April 27, 2021 at 3:09 pm in the Aboha Chito Tuklo (Big Room #2) Conference Room #1711 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Chairperson Green.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Wayne Tipps, Alternate

Jennifer Johnson-Williams, Secretary Alternate

Three (3) voting members of the Board answered roll call – a quorum was established.

Invited guest(s) in attendance: None.

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## NEW BUSINESS

Chairperson Green called for New Business.

Secretary Perkins made a Motion to Approve a Public Notice of Qualified Candidates Appearing on the General Election ballot for the Choctaw Nation of Oklahoma in 2021. Notice to be released on 4/28/2021 to internal and external media sources of the Choctaw Nation of Oklahoma and sent to the Bureau of Indian Affairs by the Election Board Secretary. – Seconded by Chairperson Green.

- The notice will be forwarded to Automated Election Services to request the first ballot proof.

Chairperson Green called for voice vote; **MOTION PASSED.**

Member Parent made a Motion to Approve the First Public Notice of Open Voting Locations for the General Election in 2021 pending notification to selected Choctaw Nation Community Centers and confirmation of listed addresses. – Seconded by Secretary Perkins.



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- Once all selected CNO Community Centers have been notified by Fri, 4/30/2021, the Election Board Secretary will release this notice to the public.
- In approving this notice early, it will meet the Biskinik June edition deadline of 5/14/2021; and,
- Allow an opportunity for Tribal Council to submit a formal request via Council Bill for additional voting locations at their May or June meeting. Any request will be pending a site evaluation. The Election Board Secretary will notify Tribal Council, Chief, and Assistant Chief of the decision of the Election Board regarding the first notice of open voting locations.

Chairperson Green called for voice vote; **MOTION PASSED.**

Secretary Perkins led the open discussion regarding the following:

- The Election Board Secretary will forward all candidate biographies and pictures to Biskinik on Fri, 4/30/2021.
- All Board Members/Alternates received paper copies of informal agenda, Candidate Statement of Confidentiality, Voter Count by District Report, and CNO branding standards for use during the Candidate Information Session.

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## ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Alternate Tipps.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 3:17 pm.

### Certification of Meeting Minutes:

X *Candace Perkins*  
Candace Perkins  
Secretary  
*Approved 5-19-2021*

### Attachments:

- Candidate Information Session Pg. 1 3
- Candidate Information Session Pg. 2 4
- Voter Count by District Report 4
- Candidate Statement of Confidentiality 5



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Figure I - Candidate Information Session Pg. I

Meeting Date: 4/27/2021 03:30 PM

Location: Aboha Chito Tuklo (Big Room #2) Room - 1711

[Outlook Item](#)

Invitation Message:

Participants (4) [Email meeting notes](#)

## INFORMAL AGENDA

### 1. WELCOME

- a. This will be an informal meeting where you can ask questions about some of the content you found in the Candidate Guide or other documents in your filing folder.
- b. Any information that was previously provided will be available on the Tribal Elections webpage: [www.choctawnation.com/elections](http://www.choctawnation.com/elections).

### 2. INTRODUCE MARKETING & COMMUNICATIONS REPRESENTATIVE - Kevin Wingfield

- a. Provide overview of the branding standards for use of the Great Seal of the Choctaw Nation of Oklahoma.

### 3. INTRODUCE VOTER REGISTRATION REPRESENTATIVE - Jennifer Johnson-Williams

- a. Each candidate will receive a pack of 50 forms to use as needed but will be responsible for their own copies going forward.
- b. Any forms collected need to be returned to the Voter Registration Department as soon as possible so that they can be processed in a timely manner prior to ballots to begin mailing the week of June 14, 2021.

### 4. INTRODUCTION OF THE ELECTION BOARD

- a. Overview of items on the USB Flash Drive
  - i. Voting List for the elective office as Excel Workbook.
  - ii. Voter Count by District Report from April 26, 2021
    1. This report will match the number of the voters on the Voting List for elective office.
    2. This report will be posted publicly tomorrow (April 28, 2021) on the Voter Registration webpage: [www.choctawnation.com/vote](http://www.choctawnation.com/vote).
  - iii. CNO Branding Standards
  - iv. 2 digital files of the Great Seal (1 Black & 1 Color).
- b. Overview of Candidate Statement of Confidentiality
  - i. Candidates will sign and return statement to Election Board to pick up Voting List packet.
- c. There are no contests of candidacy.

Candidates are encouraged to test their USBs on the 2 laptops provided by Voter Registration prior to leaving.

## Additional Instruction:

1. Campaign Financial Disclosure Statement Due Dates - Return to Candace Perkins in person or via email at [cperkins@choctawnation.com](mailto:cperkins@choctawnation.com) or [electionboard@choctawnation.com](mailto:electionboard@choctawnation.com).





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Figure 2 - Candidate Information Session Pg. 2

- a. May 31, 2021.
  - b. June 30, 2021
  - c. July 31, 2021 - if candidate is in run-off election
2. Any Candidates who want to commission any watcher(s) for mail ballot tabulation or voting locations must have those written statements signed and submitted to the Secretary, Candace Perkins, by Noon on Wed, July 7, 2021. Statements should include name(s) of designated Watcher(s), where they will be going, and what date they will observe the election process. Statements are accepted by email, in person, or by mail so long as it is received by the deadline. Any requests after the deadline will not be accepted.

A candidate may commission one (1) watcher to watch the Mail Ballot Pickup and activities on Fri, July 9, 2021. Any accepted, commissioned watchers are expected to meet at the Judicial Building at 4:00pm on Fri, July 9, 2021 for the Watcher Oath. Any Watchers commissioned will be added to an attendees list and will have to present identification to enter into the Judicial Building.

A candidate may commission one (1) watcher to watch the Mail Ballot tabulation on Saturday, July 10, 2021. Any accepted, commissioned watchers are expected to meet at the Judicial Building at 6:30pm on Saturday, July 10, 2021. Please keep in mind that any watchers may not divulge any information or give any indication as to the result of the mail vote count prior to the time the Election Board makes the official Election Return for Mail Ballot count. Any Watchers commissioned for Mail Ballot tabulation will be added to an attendees list and will have to present identification to enter into the Judicial Building.

A candidate may commission one (1) watcher per voting location for each day of the voting process. Any accepted, commissioned watchers should arrive thirty (30) minutes prior to voting begins for Watcher Oath. Watchers will be expected to follow the directions of the Voting Location Board and present identification to enter the voting location.

Keep in mind that Watchers cannot use electronic devices while in tabulation or voting areas but they may bring a pen and notebook to record observations. They must remain in their designated area and may not engage or interfere. They will need to provide their own food and beverage. If they leave then they will not be able to return. The list of restrictions for watchers can be found in the Election Ordinance on pages 15-16.

Figure 3 - Voter Count by District Report

Voter District	Out Of Nation	In Nation	Grand Total
1	463	664	1127
2	806	1028	1834
3	1099	648	1747
4	366	1368	1734
5	686	1038	1724
6	496	1152	1648
7	905	1089	1994
8	1268	1174	2442
9	2824	2078	4902
10	597	843	1440
11	1043	1721	2764
12	941	652	1593
Unaffiliated	16374	0	16374
GrandTotal	27868	13455	41323

Executed At: 4/26/2021 3:53:25 PM

Executed By: CHOCTAWNATION\cperkins

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Figure 4 - Candidate Statement of Confidentiality

## Candidate Statement of Confidentiality

As a candidate in the Choctaw Nation of Oklahoma Tribal Election, you are provided a Voter List. This list contains personal information of members of the Choctaw Nation of Oklahoma who are registered voters of your election. Therefore, given the nature of this information, this statement represents a good opportunity to review and acknowledge your obligation as a candidate in a tribal election to protect from disclosure and unauthorized use, any information related to members of the Choctaw Nation of Oklahoma.

You acknowledge that, as a candidate, you will maintain in strictest confidence and not share, sell or otherwise disclose the Voter List to any third party, whether or not in written form, for any purpose other than in advancement of your campaign in this election session. Any information obtained from the paper or password protected electronic copy of the Voter List is or may be protected and shall not be used or disclosed for any purpose other than as a part of your campaign in this election session. Misuse or abuse of this privilege is a serious matter, which may constitute a violation of law.

You acknowledge that upon the conclusion of this election session, you will promptly either return to the Election Board or destroy all copies and materials furnished to you by the Election Board or prepared by you for the purposes of your campaign that contain personal information of members of the Choctaw Nation of Oklahoma who are registered voters of your election.

Violations of this confidentiality could result in penalties up to and including reporting to criminal authorities for prosecution.

By signing this Candidate Statement of Confidentiality, you acknowledge that you have read this statement and that you understand your obligation as a candidate to maintain the confidentiality of any and all information contained in the Voter List and that you understand the associated penalties. This signed Candidate Statement of Confidentiality will be maintained in your candidate file.

**Acknowledged:**

**Candidate's Signature:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**Received:**

**Choctaw Nation of Oklahoma Election Board:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date