



# Choctaw Nation Election Board

## MEETING MINUTES

The Election Board met on November 8, 2023, at 1:07 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Alternate, Wayne Tipps.

Secretary Alternate, Jennifer Johnson-Williams, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Sylvia Sigler, Alternate

Wayne Tipps Jr, Alternate

Jennifer Johnson-Williams, Secretary Alternate

The following individuals were absent: Candace Perkins, Secretary.

Three (3) voting members of the Board answered roll call – a quorum was established.

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## APPROVAL OF MINUTES

*The Meeting Minutes from the August 16, 2023, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.*

Chairperson Green called for Approval of Minutes.

Secretary Alternate Johnson-Williams made a Motion to Approve the Meeting Minutes from the June 28, 2023, Regular Meeting. – Seconded by Chairperson Green.

Chairperson Green called for voice vote; **MOTION PASSED.**

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## UNFINISHED BUSINESS

None.

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## SECRETARY'S REPORT

November 8, 2023 - CNEB Meeting Minutes



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Secretary Alternate Johnson-Williams provided the following information to the Board:

- Financial Updates including:
  - A closing financial snapshot of FY23 operating expenses for cost center.
  - A starting summary financial snapshot of FY24 operating expenses for cost center. This snapshot shows the approved budget for cost center.
- Strategic Updates including:
  - Election Management System (project with Information Technology):
    - No new updates.
- Operational Updates including:
  - Legal and Compliance:
    - On October 12, 2023, the Election Board met with Tribal Council at their invitation to present the Voter Participation Report 2023 and discuss after election items. The Board did not provide any recommendations for changes to the Election Ordinance.
    - On October 16, 2023, letters of reappointment from Chief Gary Batton for Candace Perkins to the Choctaw Nation of Oklahoma Election Board as Secretary and for Jennifer Johnson-Williams to the Choctaw Nation of Oklahoma Election Board as Secretary Alternate were confirmed by Tribal Council and the oath given. Their service tenures were set to expire on December 31, 2023.
  - Record Management:
    - No new updates.
  - Marketing and Communications:
    - The following public notices and information have been recently published to the Tribal Elections webpage:
      - Election Board Meeting Minutes June 28, 2023.
      - Voter Participation Report 2023.
    - Secretary Perkins will be meeting with the Marketing and Communications team soon to develop a new marketing campaign for voter engagement in 2024 through 2025.
  - Information Technology
    - No new updates.
  - Facility Management:
    - On October 26, 2023, Secretary Perkins tried to reserve Ibaichvffa (Membership) Room – 1251 for Election Board's use in 2025 [date range: April 20, 2025 – August 16, 2025]. However, she was unable to reserve at this time. The system only allows room reservations a year in advance.
    - On October 26, 2023, Secretary Perkins tried to reserve Conference Tuklo Chito (Big Room 2) and Tuchina Chito (Big Room 3) on Tues, April 29, 2025, from 12pm



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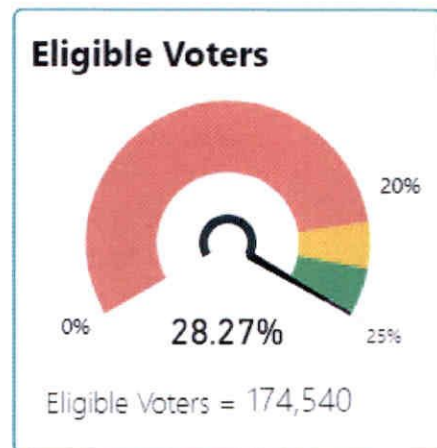
to 4:30pm for Candidate Information Session. However, she was unable to reserve at this time. The system only allows room reservations a year in advance.

- Human Resources:
  - No new updates.
- Election Board Meeting Schedule for CY2023:
  - ~~Next meeting is Wednesday, February 7, 2024, at 1pm.~~ The February meeting was rescheduled to Wednesday, March 13, 2024, at 1pm.
- An overview of current activities that are ongoing with the CNO Voter Registration (VR):
  - On October 24, 2023, Secretary Perkins submitted a project scope for Phase 2 – Online Voter Registration on Chahta Achvffa. No project timeline has been identified yet.
  - On October 24, 2023, Secretary Perkins provided information for voter education efforts to Human Resources for their New Hire Orientations:
    - A public flyer detailing how Choctaw voters can view their own tribal voter information on the Chahta Achvffa portal.
    - A public flyer noting the next election dates as: Early Voting on July 11, 2025, from 8am to 4:30pm and General Election on July 12, 2025, from 7am to 7pm.
  - As of November 8, 2023, we have a total of 49,341 registered voters which is 28.27% of the tribal membership eligible to vote.



## Voter Count by District

Voter District	Out Of Nation	In Nation	Grand Total
1	537	753	1290
2	908	1146	2054
3	1235	863	2098
4	455	1706	2161
5	760	1058	1818
6	539	1191	1730
7	1150	1390	2540
8	1412	1383	2795
9	3063	2280	5343
10	677	1068	1745
11	1326	2122	3448
12	1032	752	1784
Unaffiliated	20535	0	20535
GrandTotal	33629	15712	49341



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## NEW BUSINESS

None.



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## ADJOURNMENT

Alternate Sigler made a Motion to Adjourn the Meeting. – Seconded by Alternate Tipps.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 1:51 pm.

### Certification of Meeting Minutes:

X *Candace Perkins*  
Candace Perkins  
Secretary *approved 3-13-2024*