



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on June 28, 2023, at 1:26 pm in the Ibaichvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Alternate, Wayne Tipps.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Sylvia Sigler, Alternate

Wayne Tipps Jr, Alternate

Jennifer Johnson-Williams, Secretary Alternate

The following individuals were absent: None.

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the June 21, 2023, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the June 21, 2023, Regular Meeting. – Seconded by Alternate Tipps.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

None.



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SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - A financial snapshot of FY23 operating expenses for cost center.
 - Reminder of the approved timeline to complete planning for the FY2024 budget.
- Strategic Updates including:
 - Election Management System (project with Information Technology):
 - As of June 21, 2023, the legal review of contract by CNO Legal Division by Glenn Coffee is complete and ready for Secretary's review.
- Operational Updates including:
 - Legal and Compliance:
 - On May 23, 2023, Secretary Perkins contacted Glenn Coffee & Associates to request their assistance in drafting a guidance document for Public Safety/Tribal Officer use in the community on voting days.
 - As of June 28, 2023, this document is pending finalization and will be ready to distribute by election weekend.
 - As a reminder, daily mail-in ballot collection started on Monday, June 19, 2023.
 - Record Management:
 - No new updates.
 - Marketing and Communications:
 - The following public notices and information have been recently published to the Tribal Elections webpage:
 - Election Board Meeting Minutes June 14, 2023.
 - Facility Management:
 - On June 27, 2023, Secretary Perkins met with CNO Information Technology leads to check in on voting location needs. The equipment set up and voting days schedule was distributed. All plans are on track.
 - Human Resources:
 - As of June 28, 2023, the following selections have been made and training letters have been mailed to the individuals listed below:

Name of Tribal Member	Title	Location
Linda Benton	Inspector	Broken Bow, OK
Margaret Hernandez	Alternate	Broken Bow, OK
Rochelle Hicks	Inspector	Battiest, OK
Jeffrey Byington Sr.	Inspector	Talihina, OK
Josephine Johnson	Clerk	Talihina, OK



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Jerry McKinney	Inspector	Smithville, OK
Aaron Scroggins	Inspector	Heavener, OK
Diane O'Connell	Alternate	McAlester, OK
Brenda Blankenship	Inspector	Hugo, OK
Beth Archer	Alternate	Heavener, OK
Eva Cusher	Alternate	Smithville, OK
Retha Devine	Alternate	Talihina, OK
Peggy Lukas	Alternate	Talihina, OK
Lois Witt	Clerk	McAlester, OK
Gail Peterson	Alternate	Heavener, OK
Crystal Carter	Clerk	Battiest, OK
Ruthie Cusher	Clerk	Broken Bow, OK
Karen Baker	Alternate	Broken Bow, OK
Victoria Reyes	Clerk	Battiest, OK
Idanel Wright	Clerk	Hugo, OK
Melissa Maytubby	Clerk	Broken Bow, OK
Debbie Woodlee	Alternate	Hugo, OK
Gwendalynn Neese	Alternate	Hugo, OK
Regina Etchison	Inspector	McAlester, OK
Wynona Dwight	Clerk	Smithville, OK
Shannon Potts	Clerk	Talihina, OK
Belinda Taylor	Alternate	McAlester, OK
Delton Billy	Clerk	Hugo, OK
Michele Baker	Clerk	Heavener, OK

- Service Providers:
 - On June 27, 2023, Connections IT confirmed that equipment testing on all surveillance equipment is complete. All equipment is ready for operation.
 - On June 27, 2023, Roots Catering has been confirmed for Voting Location Board Training on Thursday, June 29, 2023, at 12:15pm.
 - As of June 28, 2023, Secretary Perkins has received the following Voting Location Board training documents from Automated Election Services:
 - PowerPoint Presentation for Tabulator dated June 27, 2023.
 - AutoVote E-Pollbook dated June 27, 2023.
 - Secretary Perkins initiated discussion of catering options for election weekend. The Board will use the same catering schedule and orders used in the 2021 election.
- Candidates:
 - Reminder of due date for Campaign Financial Disclosure Statements [reporting period: June 1, 2023 – June 30, 2023] is June 30, 2023. The last day to submit to Secretary Perkins is July 5, 2023.
- Election Board Meeting Schedule for CY2023:
 - ~~Next meeting is Thursday, July 6, 2023, at 1pm.~~ [Meeting was canceled to accommodate setup] Setup at the CNO Judicial Center starts on Thursday, July 6, 2023 at 8am.



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- Early Voting on Friday, July 7, 2023, starting at 8am. Board should arrive at CNO Judicial Center by 7:30am. Signature verification will occur after 5pm until completed that night.
- General Election on Saturday, July 8, 2023 starting at 7am. Board should arrive at CNO Judicial Center by 6:30am. Board will wait until ballot transfer boxes return to Durant, OK that night after voting locations close.
- ~~Next meeting is Wednesday, July 26, 2023 at 1pm.~~ [Meeting was canceled due to Secretary Perkins' family emergency]
- Next meeting is Wednesday, August 16, 2023, at 1pm.
- During discussion of the daily mail-in ballot collection schedule, the following changes were made to the schedule:

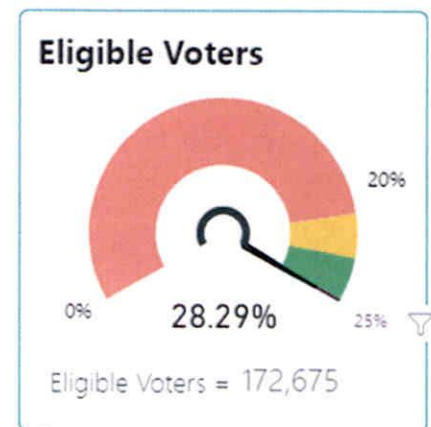
Date	Board Members	Action Items
Thurs, June 29, 2023 @ 9:00am	Candace Perkins, Sylvia Sigler	During discussion, it was determined by the Election Board that pick up time should be pushed from 9:00am to 3:00pm to accommodate the Voting Location Board Training.

- An overview of current activities that are ongoing with the CNO Voter Registration (VR):
 - As of June 28, 2023, we have a total of 48,878 registered voters which is 28.29% of the tribal membership eligible to vote.



Voter Count by District

Voter District	Out Of Nation	In Nation	Grand Total
1	533	749	1282
2	899	1097	1996
3	1224	804	2028
4	453	1699	2152
5	757	1060	1817
6	532	1192	1724
7	1148	1395	2543
8	1409	1343	2752
9	3063	2279	5342
10	680	1064	1744
11	1326	2090	3416
12	1031	745	1776
Unaffiliated	20306	0	20306
GrandTotal	33361	15517	48878



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NEW BUSINESS

None.



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ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 1:57 pm.

Certification of Meeting Minutes:

X *Candace Perkins*

Candace Perkins
Secretary

Approved 8-16-2023