The Election Board met on June 21, 2023, at 1:03 pm in the Ibaiachyfia (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Alternate, Wayne Tipps.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson
Candace Perkins, Secretary
Wayne Tipps Jr, Alternate

Jane Parent, Member
Sylvia Sigler, Alternate
Jennifer Johnson-Williams, Secretary Alternate

The following individuals were absent: None.

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the June 14, 2023, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the June 14, 2023, Regular Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; MOTION PASSED.

UNFINISHED BUSINESS

None.
Chairperson Green called for the Secretary’s Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
  - A financial snapshot of FY23 operating expenses for cost center.
  - Reminder of the approved timeline to complete planning for the FY2024 budget.

- Strategic Updates including:
  - Election Management System (project with Information Technology):
    - No new update.

- Operational Updates including:
  - Legal and Compliance:
    - On May 23, 2023, Secretary Perkins contacted Glenn Coffee & Associates to request their assistance in drafting a guidance document for Public Safety/Tribal Officer use in the community on voting days.
    - On June 15, 2023, Secretary Perkins received the first draft of Enforcement Guidance on Election Days.
    - On June 20, 2023, Secretary Perkins forwarded the first draft of Enforcement Guidance to the Chief Security Officer for review. Chief Security Officer confirmed that he thought the guidance document would work as a reference for Public Safety.

  - Record Management:
    - On June 19, 2023, the Mail-In Ballot Chain of Custody Security Log was uploaded into PolicyTech, REF# 9943 v1. This form is attached to the Contingent Procedures for Mail-In Ballot Retention and Security 2023, PolicyTech REF# 9891 v2. A paper copy is to accompany the election returns ballot box during the collection period and will be kept on record with other election materials. It requires the signature of two (2) Election Board members and the Public Safety Officer who serves as a 3rd party witness.

  - Marketing and Communications:
    - The following public notices and information have been recently published to the Tribal Elections webpage:
      - Election Board Meeting Minutes May 24, 2023.
      - Election Board Meeting Minutes June 7, 2023.
      - The Second Public Notice of Open Voting Locations for General Election.
On June 15, 2023, Secretary Perkins sent the Second Public Notice of Open Voting Locations for General Election 2023 to Communications Manager for submission into the July edition of Biskinik.

- **Facility Management:**
  - On June 19, 2023, Secretary Perkins had a meeting with the CN Judicial Center staff to finalize planning details for election weekend.
  - On June 21, 2023, Secretary Perkins responded to District 8 Council Member Perry Thompson’s, verbal request for an additional voting location in Boswell, OK. She informed Perry that the Board’s final deadline to communicate open voting locations has passed and the Board did not have enough time accommodate his request. The deadline for submissions to Biskinik for the July edition was Friday, June 16, 2023 and all final voting locations have been communicated publicly and to individual service providers.

- **Human Resources:**
  - As of June 16, 2023, the following selections have been made and training letters have been mailed to the individuals listed below:

<table>
<thead>
<tr>
<th>Name of Tribal Member</th>
<th>Title</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Benton</td>
<td>Inspector</td>
<td>Broken Bow, OK</td>
</tr>
<tr>
<td>Margaret Hernandez</td>
<td>Alternate</td>
<td>Broken Bow, OK</td>
</tr>
<tr>
<td>Rochelle Hicks</td>
<td>Clerk</td>
<td>Battiest, OK</td>
</tr>
<tr>
<td>Jeffrey Byington</td>
<td>Clerk</td>
<td>Tallihina, OK</td>
</tr>
<tr>
<td>Josephine Johnson</td>
<td>Clerk</td>
<td>Tallihina, OK</td>
</tr>
<tr>
<td>Jerry McKinney</td>
<td>Clerk</td>
<td>Smithville, OK</td>
</tr>
<tr>
<td>Aaron Scroggins</td>
<td>Clerk</td>
<td>Heavener, OK</td>
</tr>
<tr>
<td>Diane O’Connell</td>
<td>Alternate</td>
<td>McAlester, OK</td>
</tr>
<tr>
<td>Brenda Kay Blankenship</td>
<td>Inspector</td>
<td>Hugo, OK</td>
</tr>
<tr>
<td>Beth Archer</td>
<td>Alternate</td>
<td>Heavener, OK</td>
</tr>
<tr>
<td>Eva Cusher</td>
<td>Alternate</td>
<td>Smithville, OK</td>
</tr>
<tr>
<td>Retha Devine</td>
<td>Alternate</td>
<td>Tallihina, OK</td>
</tr>
<tr>
<td>Marjorie Hass</td>
<td>Inspector</td>
<td>McAlester, OK</td>
</tr>
<tr>
<td>Peggy Lukas</td>
<td>Alternate</td>
<td>Tallihina, OK</td>
</tr>
<tr>
<td>Lois Witt</td>
<td>Clerk</td>
<td>Hugo, OK</td>
</tr>
<tr>
<td>Gail Peterson</td>
<td>Alternate</td>
<td>Heavener, OK</td>
</tr>
</tbody>
</table>

- **Service Providers:**
  - On June 16, 2023, Connections IT collected all surveillance equipment from the Voter Registration Office Suite for equipment testing.
  - On June 21, 2023, Secretary Perkins contacted Automated Election Services to inquire if training materials for Voting Location Board were ready for review by the Election Board. The materials are not ready yet.
  - The tentative agenda is pending a response from AES for Voting Location Board training on June 29, 2023:
    9:00am – 9:15am: Registration table for Election Board use so that we can obtain required documents; those materials were mailed prior to training. (15 minutes)
Choctaw Nation Election Board

9:15am – 12:15pm: 1st period of training time (3 hours) for Voting Location Board
12:15pm – 1:15pm: Lunch Provided by the Roots Cafe (45 minutes)
1:15pm – 2:00pm: Signature Verification Training for Associates

- Candidates:
  - Due date for Campaign Financial Disclosure Statements [reporting period: June 1, 2023 – June 30, 2023] is June 30, 2023. The last day to submit to Secretary Perkins is July 5, 2023.

- Election Board Meeting Schedule for CY2023:
  - Next meeting is Wednesday, June 28, 2023, from 1pm – 4pm.
  - During discussion of the daily mail-in ballot collection schedule, the following changes were made to the schedule:

<table>
<thead>
<tr>
<th>Date</th>
<th>Board Members</th>
<th>Action Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon, June 26, 2023 @ 9:00am</td>
<td>Candace Perkins, Open</td>
<td>Jennifer Johnson-Williams volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Tues, June 27, 2023 @ 9:00am</td>
<td>Candace Perkins, Open</td>
<td>Jennifer Johnson-Williams volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Wed, June 28, 2023 @ 9:00am</td>
<td>Candace Perkins, Open</td>
<td>Sylvia Sigler volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Thurs, June 29, 2023 @ 9:00am</td>
<td>Candace Perkins, Open</td>
<td>Sylvia Sigler volunteered to go on this date as Member 2. This pick up may be canceled since it will interfere with Voting Location Board Training.</td>
</tr>
<tr>
<td>Fri, June 30, 2023 @ 10:00am</td>
<td>Candace Perkins, Open</td>
<td>Sylvia Sigler volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Mon, July 5, 2023 @ 9:00am</td>
<td>Candace Perkins, Open</td>
<td>Kay Green volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Wed, July 5, 2023 @ 9:00am Noon</td>
<td>Candace Perkins, Open</td>
<td>Wayne Tipps volunteered to go on this date as Member 2, but we need to move time of pick up to Noon.</td>
</tr>
<tr>
<td>Thurs, July 6, 2023 @ 9:00am</td>
<td>Candace Perkins, Open</td>
<td>Sylvia Sigler volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Fri, July 7, 2023 @ 10:00am</td>
<td>Candace Perkins, Open</td>
<td>Sylvia Sigler volunteered to go on this date as Member 2.</td>
</tr>
<tr>
<td>Fri, July 7, 2023 @ 4:30pm *Last Post Office Check, Transport Ballot Box from Collection Location to Tabulation Location</td>
<td>Candace Perkins, Open</td>
<td>Wayne Tipps volunteered to go on this date as Member 2.</td>
</tr>
</tbody>
</table>

- An overview of current activities that are ongoing with the CNO Voter Registration (VR):
  - As of June 21, 2023, we have a total of 48,786 registered voters which is 28.27% of the tribal membership eligible to vote.
NEW BUSINESS

None.

ADJOURNMENT

Alternate Sigler made a Motion to Adjourn the Meeting. – Seconded by Member Parent.

Chairperson Green called for voice vote; MOTION PASSED.

Meeting adjourned at 2:07 pm.
Certification of Meeting Minutes:

X Candace Perkins
Secretary

approved 6-28-2023