



# Choctaw Nation Election Board

## MEETING MINUTES

The Election Board met on June 21, 2023, at 1:03 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Alternate, Wayne Tipps.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Sylvia Sigler, Alternate

Wayne Tipps Jr, Alternate

Jennifer Johnson-Williams, Secretary Alternate

The following individuals were absent: None.

Three (3) voting members of the Board answered roll call – a quorum was established.

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## APPROVAL OF MINUTES

*The Meeting Minutes from the June 14, 2023, Regular Meeting were provided for review to all Board Members and Alternates at this meeting.*

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the June 14, 2023, Regular Meeting. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

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## UNFINISHED BUSINESS

None.



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## SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
  - A financial snapshot of FY23 operating expenses for cost center.
  - Reminder of the approved timeline to complete planning for the FY2024 budget.
- Strategic Updates including:
  - Election Management System (project with Information Technology):
    - No new update.
- Operational Updates including:
  - Legal and Compliance:
    - On May 23, 2023, Secretary Perkins contacted Glenn Coffee & Associates to request their assistance in drafting a guidance document for Public Safety/Tribal Officer use in the community on voting days.
      - On June 15, 2023, Secretary Perkins received the first draft of Enforcement Guidance on Election Days.
        - On June 20, 2023, Secretary Perkins forwarded the first draft of Enforcement Guidance to the Chief Security Officer for review. Chief Security Officer confirmed that he thought the guidance document would work as a reference for Public Safety.
    - Daily mail-in ballot collection started on Monday, June 19, 2023.
  - Record Management:
    - On June 19, 2023, the Mail-In Ballot Chain of Custody Security Log was uploaded into PolicyTech, REF# 9943 v1. This form is attached to the Contingent Procedures for Mail-In Ballot Retention and Security 2023, PolicyTech REF# 9891 v2. A paper copy is to accompany the election returns ballot box during the collection period and will be kept on record with other election materials. It requires the signature of two (2) Election Board members and the Public Safety Officer who serves as a 3rd party witness.
  - Marketing and Communications:
    - The following public notices and information have been recently published to the Tribal Elections webpage:
      - Election Board Meeting Minutes May 24, 2023.
      - Election Board Meeting Minutes May 31, 2023.
      - Election Board Meeting Minutes June 7, 2023.
      - The Second Public Notice of Open Voting Locations for General Election.



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- On June 15, 2023, Secretary Perkins sent the Second Public Notice of Open Voting Locations for General Election 2023 to Communications Manager for submission into the July edition of Biskinik.
- Facility Management:
  - On June 19, 2023, Secretary Perkins had a meeting with the CN Judicial Center staff to finalize planning details for election weekend.
  - On June 21, 2023, Secretary Perkins responded to District 8 Council Member, Perry Thompson's, verbal request for an additional voting location in Boswell, OK. She informed Perry that the Board's final deadline to communicate open voting locations has passed and the Board did not have enough time accommodate his request. The deadline for submissions to Biskinik for the July edition was Friday, June 16, 2023 and all final voting locations have been communicated publicly and to individual service providers.
- Human Resources:
  - As of June 16, 2023, the following selections have been made and training letters have been mailed to the individuals listed below:

<i>Name of Tribal Member</i>	<i>Title</i>	<i>Location</i>
Linda Benton	Inspector	Broken Bow, OK
Margaret Hernandez	Alternate	Broken Bow, OK
Rochelle Hicks	Clerk	Battiest, OK
Jeffrey Byington	Clerk	Talihina, OK
Josephine Johnson	Clerk	Talihina, OK
Jerry McKinney	Clerk	Smithville, OK
Aaron Scroggins	Clerk	Heavener, OK
Diane O'Connell	Alternate	McAlester, OK
Brenda Kay Blankenship	Inspector	Hugo, OK
Beth Archer	Alternate	Heavener, OK
Eva Cusher	Alternate	Smithville, OK
Retha Devine	Alternate	Talihina, OK
Marjorie Hass	Inspector	McAlester, OK
Peggy Lukas	Alternate	Talihina, OK
Lois Witt	Clerk	Hugo, OK
Gail Peterson	Alternate	Heavener, OK

- Service Providers:
  - On June 16, 2023, Connections IT collected all surveillance equipment from the Voter Registration Office Suite for equipment testing.
  - On June 21, 2023, Secretary Perkins contacted Automated Election Services to inquire if training materials for Voting Location Board were ready for review by the Election Board. The materials are not ready yet.
  - The tentative agenda is pending a response from AES for Voting Location Board training on June 29, 2023:  
9:00am – 9:15am: Registration table for Election Board use so that we can obtain required documents; those materials were mailed prior to training. (15 minutes)





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9:15am – 12:15pm: 1st period of training time (3 hours) for Voting Location Board

12:15pm – 1:15pm: Lunch Provided by the Roots Cafe (45 minutes)

1:15pm – 2:00pm: Signature Verification Training for Associates

○ Candidates:

- Due date for Campaign Financial Disclosure Statements [reporting period: June 1, 2023 – June 30, 2023] is June 30, 2023. The last day to submit to Secretary Perkins is July 5, 2023.

○ Election Board Meeting Schedule for CY2023:

- Next meeting is Wednesday, June 28, 2023, from 1pm – 4pm.
- During discussion of the daily mail-in ballot collection schedule, the following changes were made to the schedule:

Date	Board Members	Action Items
Mon, June 26, 2023 @ 9:00am	Candace Perkins, Open	Jennifer Johnson-Williams volunteered to go on this date as Member 2.
Tues, June 27, 2023 @ 9:00am	Candace Perkins, Open	Jennifer Johnson-Williams volunteered to go on this date as Member 2.
Wed, June 28, 2023 @ 9:00am	Candace Perkins, Open	Sylvia Sigler volunteered to go on this date as Member 2.
Thurs, June 29, 2023 @ 9:00am	Candace Perkins, Open	Sylvia Sigler volunteered to go on this date as Member 2. <b>This pick up may be canceled since it will interfere with Voting Location Board Training.</b>
Fri, June 30, 2023 @ 10:00am	Candace Perkins, Open	Sylvia Sigler volunteered to go on this date as Member 2.
Mon, July 5, 2023 @ 9:00am	Candace Perkins, Open	Kay Green volunteered to go on this date as Member 2.
Wed, July 5, 2023 @ <del>9:00am</del> Noon	Candace Perkins, Open	Wayne Tipps volunteered to go on this date as Member 2, but we need to move time of pick up to Noon.
Thurs, July 6, 2023 @ 9:00am	Candace Perkins, Open	Sylvia Sigler volunteered to go on this date as Member 2.
Fri, July 7, 2023 @ 10:00am	Candace Perkins, Open	Sylvia Sigler volunteered to go on this date as Member 2.
Fri, July 7, 2023 @ 4:30pm *Last Post Office Check, Transport Ballot Box from Collection Location to Tabulation Location	Candace Perkins, Open	Wayne Tipps volunteered to go on this date as Member 2.

- An overview of current activities that are ongoing with the CNO Voter Registration (VR):
  - As of June 21, 2023, we have a total of 48,786 registered voters which is 28.27% of the tribal membership eligible to vote.



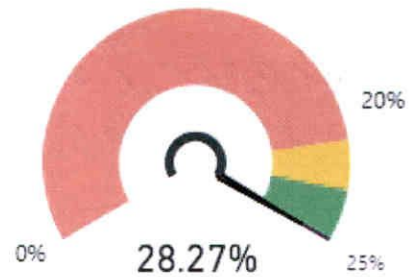
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## Voter Count by District

Voter District	Out Of Nation	In Nation	Grand Total
1	533	749	1282
2	895	1091	1986
3	1221	791	2012
4	454	1700	2154
5	757	1060	1817
6	532	1192	1724
7	1148	1398	2546
8	1407	1340	2747
9	3061	2277	5338
10	680	1063	1743
11	1314	2071	3385
12	1031	742	1773
Unaffiliated	20279	0	20279
GrandTotal	33312	15474	48786

### Eligible Voters



Eligible Voters = 172,531

6/21/23 2:00:38 AM

Executed At: 6/21/2023 8:37:18 AM

Executed By: CHOCTAWNATION\cperkins

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- Voter Registration API with Election Service Provider
  - All ballots with domestic addresses released on Friday, June 16, 2023.

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## NEW BUSINESS

None.

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## ADJOURNMENT

Alternate Sigler made a Motion to Adjourn the Meeting. – Seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 2:07 pm.



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## Certification of Meeting Minutes:

X Candace Perkins  
Candace Perkins  
Secretary

*approved 6-28-2023*