



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on June 26, 2019 at 1:12 pm in the Ibaichvffa (Membership) Conference Room #1251 at the Choctaw Nation Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Green. The invocation was given by Member Alternate, Kitty Halcomb.

The Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia "Kay" Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Judy Ogle, Member Alternate

Jennifer Johnson, Secretary Alternate

Kitty Halcomb, Member Alternate

Three (3) voting members of the Board answered roll call – a quorum was established.

APPROVAL OF MINUTES

The Meeting Minutes from the June 20, 2019 Regular Meeting were provided for review to all Board Members and Alternates at this meeting.

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the June 20, 2019 Regular Meeting. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS

Chairperson Green called for Unfinished Business.

To follow up the last discussion regarding whether the Board could receive picture identification that is issued by Choctaw Nation Human Resources, Secretary Perkins responded that the current software does not allow for such printing to non-associates.



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SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
 - An overall financial snapshot of FY19 operating expenses for business unit.
- Operational Updates including:
 - An update on public communications of the Board, including the release of new information: 2nd Public Notice of Voting Locations, 2019 Sample Ballots, the updated Mail Ballot Instructional Video, and a confirmed timeline for Mail Ballot Distribution.
 - A paper copy of the Choctaw Nation Election Board Notice to Candidates was provided to the Board.
 - The above information was also emailed directly to all Community Center Representatives with additional question and answers.
 - An update regarding communication with Durant Postmaster as a reminder of upcoming election procedures.
 - A paper copy of the email notification to Postmaster was provided to the Board.

Secretary Perkins led the open discussion regarding the following:

- In planning for training of the Voting Location Workforce, Automated Election Services provided the training materials for review:
 - A paper copy of the PowerPoint presentation and handout was provided to the Board.

Member Parent made a motion to approve the training materials provided by Automated Election Services. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

- The Board discussed placement of workers at specific locations and updated contact information.
- A paper copy of the Meeting Calendar was provided to the Board for discussion and review.
 - No changes were made at this meeting.
 - The next meeting is scheduled for Wednesday, July 3, 2019.
- Secretary Perkins provided a paper copy of the Analysis and Recommendation of the Constitutional Amendments Procedures Code that was received on June 26 from Glenn Coffee and Associates. This document will be part of a strategic task to perform after election ends.

NEW BUSINESS

Chairperson Green called for New Business.



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Secretary Perkins presented a motion to move to an Executive Session at 2:00 pm. – Seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

ADJOURNMENT

Member Parent made a Motion to Adjourn the Meeting. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 2:33 pm.

Certification of Meeting Minutes:

X Candace Perkins
Candace Perkins
Secretary *Approved 7/30/19*