

TRIBAL COUNCIL RESOLUTION NO. RS -01 -16

Authorizes Choctaw Nation of Oklahoma Tribal Participation in a Nationwide Elder Needs Assessment

WHEREAS The Choctaw Nation of Oklahoma realizes the need to enhance the health and well-being of tribal elders and,

WHEREAS Long-term care, a category that includes health promotion, home health services, personal care, housekeeping assistance, home delivered meals, skilled nursing care, assisted living, and other in-home services, is an emerging unmet need in Indian Country; and,

WHEREAS Three National Resource Centers (North Dakota, Alaska and Hawaii) have been awarded grants through the Administration on Aging, Department of Health & Human Services, to collaborate and provide technical assistance on the health and social needs of American Indian, Alaska Native, and Native Hawaiian elderly and assist these groups in conducting a needs assessment which is a requirement for their AoA grant; and,

WHEREAS The needs assessment is designed to yield information on the following Native elder health care needs:

- General Health Status
- Activities of Daily Living
- Visual, Hearing, and Dental
- Tobacco and Alcohol Use
- Nutrition, Exercise, and Excess Weight
- Social Support, Housing, and Work

WHEREAS In addition to providing technical assistance, the three National Resource Centers on Native Aging are required, by the Older Americans Act, to perform research and disseminate the results of the research, and

WHEREAS The three National Resource Centers on Native Aging are asking Tribes throughout the nation to volunteer to participate in a partnership arrangement, to identify the needs of American Indian, Alaska Native, and Native Hawaiian elders nationwide, in which the resource centers and the Tribe/consortium will each assume responsibilities:

What the Resource Center will provide:

- Needs assessment instruments

- Assistance in sampling
- Training of interviewers
- Consultation with interviewers via email or telephone
- Data entry and analysis
- Data storage
- Production of tables and comparisons with national

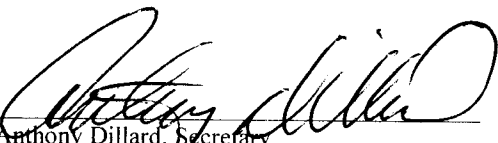
statistics What each Tribe/consortium will provide:

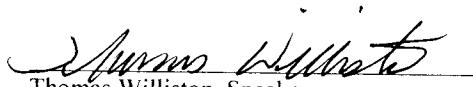
- A Tribal Resolution documenting participation in the Native elder social and health needs assessment as applicable
- A list of elders to interview
- Interviewers or volunteers to conduct the survey
- Interpretation of the results with local input
- Development of recommendations for actions
- Dissemination of the results to tribal leaders and health officials


WHEREAS, Summary information from your needs assessment, along with a national comparison report from all the needs assessments, will be returned to the governing council and to the local contact person; and,

WHEREAS, The confidentiality of enrolled members and Tribal/consortium information is of the utmost importance; therefore, the information in this needs assessment will be collected anonymously by tribal members with the information stored at the University of North Dakota School of Medicine & Health Sciences within a locked file cabinet and destroyed after a period of ten years.

NOW, THEREFORE, BE IT RESOLVED, the Tribal Council of the Choctaw Nation of Oklahoma hereby authorizes participation in the most current *Identifying Our Needs: A Survey of Elders*. The Tribal Council grants permission to the North Dakota, Alaska, and Hawaii National Resource Centers on Native Aging to use all collected needs assessment information in aggregate format for the purpose of disseminating state, regional, and national results from analyses of the data. Further, be it resolved that specific information collected within the boundaries of the Choctaw Nation belongs to the Choctaw Nation and may not be released in any form to individuals, agencies, or organizations without tribal authorization.


 Anthony Dillard, Secretary
 Choctaw Nation Tribal Council


 Thomas Williston, Speaker
 Choctaw Nation Tribal Council


 Gary Batton, Chief
 Choctaw Nation of Oklahoma

Date 7-13-16



CHOCTAW NATION OF OKLAHOMA
Institutional Review Board

GARY BATTON
Choctaw Chief

JACK AUSTIN, JR.
Assistant Chief

OHRP FWA Number: 00001128
OHRP IRB Number: 00004293

Sylvester Moore
Community Co-Chair

David Wharton
Scientific Co-Chair

Teresa Jackson
Federal-Wide Assurance
Institutional Officer

June 22, 2016

Lisa Bohanan
Sr. Nutrition Programs Manager
Patient Relations
1414 E. Wade Watts Avenue
McAlester, OK 74501

RE: **Title VI - Elder Survey**
CNO IRB Protocol Number: **16-0218**
Protocol Approval Date: **June 22, 2016**
Dates Covered by this Approval: **July 1, 2016 through June 30, 2017**

Dear Ms. Bohanan:

The Choctaw Nation Institutional Review Board (CNO IRB) has reviewed and granted full approval of the above referenced research study. This study meets the criteria of the Choctaw Nation of Oklahoma, following the guidelines set forth in 45 CFR 46, and the principles of the Belmont Report, for the protection of human research participants. It is the judgment of the CNO IRB that the rights and protection of the individuals who may be asked to participate in this study will be respected; and the proposed research, including the informed consent process, will be conducted in a manner consistent with the requirements of 45 CFR 46 or 21 CFR 50 & 56 as amended. The research will also be conducted in a manner that insures no more than minimal risk to participants as outlined in the submitted research proposal.

As principal investigator of this protocol, it is your responsibility to insure this study is conducted as approved. Any modifications to the protocol or consent process will require prior approval by the CNO IRB. All research study related records, including copies of signed consent forms, need to be retained in a manner consistent with the intent of the Health Information Portability and Accountability Act (HIPAA), for a minimum of three (3) years following the termination date of the research project.

Approval from the CNO IRB requires that you **promptly** report to the CNO IRB any unanticipated adverse events experienced by participants during the course of this research study, whether or

not these events are directly related to the research study protocol. For multi-site protocols, the CNO IRB must be informed of serious adverse events at any and all sites, not only the Choctaw Nation sites. **Failure to promptly report any unanticipated adverse events, or any legal or ethical issues encountered, may jeopardize, not only your research protocol, but any and all protocols supported by your sponsoring institution, and active with the Choctaw Nation Institutional Review Board.**

Any modifications to the protocol or consent process will require prior approval by the CNO IRB. All research study related records, including copies of signed consent forms should be retained in a manner consistent with the intent of the Health Information Portability and Accountability Act (HIPAA), for a minimum of three (3) years following the termination date of the research project. This initial approval granted by the CNO IRB **expires on June 30, 2017**. In order to maintain this protocol in an active status beyond that date, you will be required to provide the CNO IRB with a Request for Continuing Review, which will include a Progress Report summarizing research study results for the year. You are ultimately responsible, as the Principal Investigator, to submit a Request for Continuing Review, or Protocol Closure (if the research project is complete), no later than June 1, 2017.

The CNO IRB reserves the right for editorial review and comment on any material to be published, or presentations given to individuals not affiliated with the Choctaw Nation of Oklahoma. The CNO IRB should be notified well in advance of any intent to publish material related to this research. It is your responsibility to allow the CNO IRB at least 20 days for this review, and approval must be obtained prior to final submission of the material for publication or presentation.

As Principal Investigator, it is your responsibility to insure that you and your institution are covered by professional liability insurance appropriate to this research study's activities. In the event your sponsoring organization's IRB takes any action to modify or suspend this research protocol, the CNO IRB must be notified in writing (e-mail is acceptable) within 10 business days for modifications or 3 business days for suspension. Notification must include the action taken and the rationale for the action.

If you have questions concerning these procedures or need any additional assistance from the CNO IRB, please contact David Wharton, CNO IRB Scientific Co-Chair at 580-286-4724 or dwharton@cnhsa.com; or Dannielle Branam, CNO IRB Administrative Director at 918-302-7317 or debranam@cnhsa.com.

Sincerely,



Sylvester Moore
Community Co-Chair
Choctaw Nation of Oklahoma Institutional Review Board

Protecting Our People and Our Heritage

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