



Choctaw Nation Career Development

WORK-READY Skills Initiative

Career Development’s Work-Ready Skills Initiative can provide training and an opportunity to earn a credential which shows employers you possess the key skills they need --Soft Skills-- and are Work-Ready!

Work-Ready Skills Incentive Option #1:

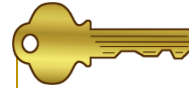
Conover Credential: Available online through the Career Development Program. Tribal members may earn the credential through completion of the online assessments and lessons.

*Supplemental in-person classes will be offered by the Career Development staff on various dates and locations.

Topics:

- **Job Readiness Skills** – Topics (8): Attitude, Communication, Planning & Organizing, Critical Thinking, Interpersonal/Social Skills, Teamwork, Professionalism, Media Rules
- **Job Keeping Skills** – Topics (3): Getting off on the Right Foot, Getting Along in the Workplace, Performance Reviews

Job Readiness Credential	\$200
Job Keeping Credential	\$100
Total Incentive:	\$300



Soft Skills are a critical component for professional success –

they are **key** in determining if you get hired, promoted, and respected in the work world.

Soft skills equal hard ca\$h.

– Marilee Adams

94% of recruiting professionals believe an employee with stronger **soft skills** has a better chance of being promoted to a leadership position.

Work-Ready Skills Incentive Option #2:

Microburst EmployABILITY Credential:

- Credential to be offered through Kiamichi Technology Centers (and some other Technology Centers) for individuals enrolled in their full-time programs.
- Students/Clients must earn the credential at the Technology Center and submit a copy of the certificate to the Career Development program to earn the incentive.

Total Incentive: **\$300**

Eligibility:

- Choctaw Tribal Members/Career Development clients who are seeking to improve their career opportunities.
- Must be 18 years of age to earn the incentive.
- Individuals may earn only one Work-Ready Skills incentive (maximum of \$300) per lifetime.
- Career Development provides this incentive with the goal of assisting tribal members in pursuing successful careers.

Career Development Program | www.choctawcareers.com | 866-933-2260

Contact Becky Hilton or Rhonda Mize for details.