



# Choctaw Nation Member Services

## Tribal Membership Application Instructions

The following instructions are to apply for a Tribal Membership card.

### COMPLETE THE TRIBAL MEMBERSHIP APPLICATION TO OBTAIN ONE OF THE FOLLOWING CARDS:

#### Tribal Membership Identification Card

- The Tribal Membership Identification card will be issued if the applicant has submitted a valid photo identification and passport style photo. This card serves as a federally recognized identification and will be mailed to the address on the application. The CDIB card will be printed on one side and the Tribal Membership card with photo and ID expiration date will be printed on the other side. The expiration date is for ID purposes only.

#### Tribal Membership Verification Card

- If the Tribal Membership application is submitted and does not meet the Tribal Membership Identification card requirements, the applicant will receive a Tribal Membership Verification card, which does not have a photo.

### Expiration dates on cards

Your expiration date on your tribal membership card is for ID purposes only. If the card expires, it cannot be used as a form of ID. An expired card does not impact tribal membership status.

### Replacement Tribal Membership cards

One replacement card will be issued during a two-year period. However, any changes such as name or address, will not count against the replacement restriction.

### Address changes

Please submit a Tribal Membership application with updated information and a new card will be issued.

### Name changes

- For married name change, submit copy of marriage license, reflecting the name change. Married names will only reflect on Tribal Membership and not the CDIB; therefore, documentation only needs to be attached to a Tribal Membership application.
- For an adoption name change, submit court order documentation including, but not limited to the petition to adopt and/or the decree of adoption and the new state issued original birth certificate reflecting the name change. This must go through processing for a CDIB amendment first, then Tribal Membership will be processed upon BIA approval; therefore, documentation needs to be attached to both a CDIB application and Tribal Membership application.
- For court ordered legal name change, submit the court order documentation granting the name change and a state issued original birth certificate reflecting the new name unless the court order states the birth certificate does not require an amendment. This must go through processing for a CDIB amendment first, then Tribal Membership will be processed upon BIA approval; therefore, documentation needs to be attached to both a CDIB application and Tribal Membership application.

QUESTIONS? CALL 580.634.0654 or 1.800.522.6170

