

**TO APPROVE THE FUNDS AND BUDGET FOR NATIONAL CHILDREN'S ALLIANCE CHILDREN'S
ADVOCACY CENTER (CAC) SUBAWARD PROGRAM**

IN THE TRIBAL COUNCIL OF THE CHOCTAW NATION

RONALD PERRY INTRODUCED THE FOLLOWING COUNCIL BILL

A COUNCIL BILL

TO APPROVE the funds and budget from the National Children's Alliance for the FY21 Children's Advocacy Center Subaward Program.

WHEREAS, the Choctaw Nation (the "Nation") has been awarded a subaward grant from the National Children's Alliance (NCA) for budget period January 1, 2021 through June 30, 2025, in the amount of \$364,247.66 to hire a Multi-Disciplinary Team (MDT) Coordinator. See Exhibit A;

WHEREAS, the budget for the Children's Advocacy Center (CAC) Subaward Program is \$364,247.66 with no required match; and

WHEREAS, funds for the CAC Subaward will allow an MDT to coordinate with other MDT Coordinators in multiple counties within the tribal service area. This Coordinator will collaborate with state and regional partners, conduct team trainings and education as needed, as well as ensure all cases referred to the Nation are reviewed by the appropriate MDT for the best service.

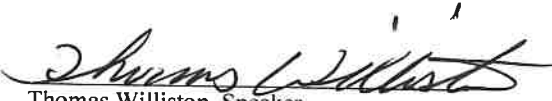
THEREFORE BE IT ENACTED by the Tribal Council of the Choctaw Nation of Oklahoma that this Bill be cited as approval to accept Three Hundred Sixty-Four Thousand Two Hundred Forty-Seven Dollars and 67/100 (\$364,247.66) from the National Children's Alliance for the FY21 Children's Advocacy Center Subaward Program for budget period January 1, 2021 through June 30, 2025.

CERTIFICATION

I, the undersigned, as speaker of the Tribal Council of the Choctaw Nation of Oklahoma, do hereby certify that the Tribal Council is composed of twelve (12) seats. Eight (8) members must be present to constitute a quorum. I further certify that eleven (11) members answered roll call and that a quorum was present at the Regular Session of the Tribal Council at Tuskahoma, Oklahoma on October 9, 2021. I further certify that the foregoing Council Bill CB- 14 -22 was adopted at such meeting by the affirmative vote of eleven (11) members, zero (0) negative votes, and zero (0) abstaining.



Ronald Perry, Secretary
Choctaw Nation Tribal Council


Thomas Williston, Speaker
Choctaw Nation Tribal Council



Gary Batton, Chief
Choctaw Nation of Oklahoma

Date 10-15-21

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Exhibit A -

| | | | | | | |
|----------------------------------|---|---------------|--------------|------------------|------------------------|------------------------|
| Personnel Narrative: | The compensation paid for this position is consistent with that paid for similar work within the Choctaw Nation and is in line with Human Resources Compensation Department's market analysis of the job description and includes an estimated annual bonus (\$613). Years 2 - 5 include CNO's standard 3.75% administrative increase to account for salary administrative costs and increases in the cost of living. | | | | | |
| | Multidisciplinary Team (MDT) Coordinator - To Be Hired at 1.0 FTE: The MDT Coordinator (Coordinator) is responsible for the Project's implementation and outreach activities. The person will have the qualifications and necessary experience in trauma-informed care delivery of comprehensive services to victims of crime. The Coordinator will develop materials to support the program and educate the community about crime and ways in which the Program and CNO's Justice System can help. Additionally, they will coordinate with current victim aid programs and support service providers within the CNO's tribal service area (TSA). The Coordinator will be the critical link in navigating the justice system for victims and educating the community. Duties will include ensuring the budget and financial matters are processed through the Choctaw Nation financial department, meeting reporting requirements, and verifying that the program is achieving its stated goals and objectives. The Coordinator will be the lead liaison between various MDTs CNO is engaged with and our Tribal Court as well as our community partners and stakeholders in managing public awareness and education/training efforts. They will provide training and guidance to judicial staff, police force, and victims as well as community members. | | | | | |
| CATEGORY | LINE ITEM | AMOUNT | TOTAL | NCA NOTES | NCA APPROVED \$ | NCA Approved \$ |
| Personnel | MDT Coordinator, TBD - Year 1 | \$45,000.00 | \$193,447.00 | Approved | 45,000.00 | \$193,447.00 |
| | MDT Coordinator, TBD - Year 2 | \$46,688.00 | | Approved | 46,688.00 | |
| | MDT Coordinator, TBD - Year 3 | \$48,439.00 | | Approved | 48,439.00 | |
| | MDT Coordinator, TBD - Year 4 | \$50,255.00 | | Approved | 50,255.00 | |
| | MDT Coordinator, TBD - Salary Administrative Increase Years 1-5 | \$3,065.00 | | Approved | 3,065.00 | |
| Fringe Benefit Narrative: | CNO is requesting fringe benefits for the Coordinator (1.0 FTE) based on standard Choctaw Nation rates, which total approximately 91% on salary and 8.16% on the CNO standard annual bonus. | | | | | |
| CATEGORY | LINE ITEM | AMOUNT | TOTAL | NCA NOTES | NCA APPROVED \$ | NCA Approved \$ |
| Fringe Benefits | Year 1 Personnel (31%) | \$13,950.00 | \$59,268.00 | Approved | 13,950.00 | \$59,268.00 |
| | Year 2 Personnel (31%) | \$14,473.00 | | Approved | 14,473.00 | |
| | Year 3 Personnel (31%) | \$15,016.00 | | Approved | 15,016.00 | |
| | Year 4 Personnel (31%) | \$15,579.00 | | Approved | 15,579.00 | |
| | Year 1-4 Bonus (8.16% on SUTA and FICA only) | \$250.00 | | Approved | 250.00 | |

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Travel Narrative: Travel allocations in the amount of \$2,000 for the Leadership Conference has been set aside as requested in the solicitation. Additional trainings are requested for 2 staff (the Coordinator and 1 other CNO Prosecution staff member) to attend the National Victims Advocacy Training in Year 1 and 3. These trainings were selected to ensure victims receive trauma informed care and the best approaches to advocacy and available resources. All rates were calculated using GSA rates and CNO's internal travel policy. A travel day before the start of the conference is requested to accommodate flights and ensure personnel arrives on time for the conference as CNO is over 100 miles from any major airport (DFW or OKC). The following is a breakdown of that travel: mileage (\$.58 x 200 miles x 2 staff) + lodging (\$96/night x 5 nights x 2 staff) + per diem (\$55/day x 6.5 days x 2 staff) + airfare (\$325/one way ticket x 2 tickets x 2 staff) + on-ground transportation, including taxi, ride shares, etc. (\$25/day x 6.5 days x 2 staff) + registration (\$849/person x 2 staff) + baggage (\$50 baggage fees x 2 staff) = \$5,530/trip.

| CATEGORY | LINE ITEM | AMOUNT | TOTAL | NCA NOTES | NCA APPROVED \$ | NCA Approved \$ |
|----------|--|------------|-------------|-----------|-----------------|-----------------|
| Travel | Leadership Travel | \$5,200.00 | \$16,260.00 | Approved | \$5,200.00 | \$16,260.00 |
| | Advocacy Training - Year 1 (please see itemized tab for categorical costs breakdown) | \$5,530.00 | | Approved | \$5,530.00 | |
| | Advocacy Training - Year 3 (please see itemized tab for categorical costs breakdown) | \$5,530.00 | | Approved | \$5,530.00 | |

Supplies Narrative: Office supplies and regular business needs (postage, copying, paper, ink and any other office need for program implementation) will be utilized in daily program implementation in the amount of \$50/month. A laptop computer with accessories and a desk phone are requested to conduct day to day activities. Adobe and Microsoft Office Suite software is requested to allow for seamless integration into current CNO day to day operations and activities. Costs for program brochures and business cards for the Coordinator are requested to provide easy ways for victims and community stakeholders to contact Program staff and ensure that the support services referral system remains connected and effective. These materials will be used consistently in providing awareness of services offered and contact information for victims and partnering agencies within the TSA. The brochures will be printed to provide updated information on program services and other local resources and contacts.

| CATEGORY | LINE ITEM | AMOUNT | TOTAL | NCA NOTES | NCA APPROVED \$ | NCA Approved \$ |
|----------|--|------------|------------|-----------|-----------------|-----------------|
| Supplies | Dell Latitude 7490 | \$1,295.00 | \$7,164.00 | Approved | \$1,295.00 | \$7,164.00 |
| | Computer/laptop setup and accessories (Year 1 and refresh in Year 3) | \$818.00 | | Approved | \$818.00 | |
| | (Year 1 and refresh in 3 Year) | \$120.00 | | Approved | \$120.00 | |
| | Cisco Desk Phone and Software (Adobe and Word) | \$658.00 | | Approved | \$658.00 | |
| | Office Supplies (paper, pens, ink, copies, etc.) | \$515.00 | | Approved | \$515.00 | |
| | | \$758.00 | | Approved | \$758.00 | |
| | | \$3,000.00 | | Approved | \$3,000.00 | |

Other Narrative: CNO is requesting \$700 to cover registration fees for the Leadership Conference as instructed by the solicitation. A cell phone with a service plan is requested to ensure safety and communication needs will be met as the Coordinator will need to travel numerous miles throughout rural counties. CNO currently has an approved IDC rate agreement of 28.5% with the Department of Interior. A copy of that agreement is included with this application.

| CATEGORY | LINE ITEM | AMOUNT | TOTAL | NCA NOTES | NCA APPROVED \$ | NCA Approved \$ |
|----------|----------------------------------|-------------|-------------|-----------|-----------------|-----------------|
| Other | Fees (NOFA required amount) | \$3,500.00 | \$87,108.66 | Approved | \$3,500.00 | \$87,108.66 |
| | Cellphone Device | \$299.00 | | Approved | \$299.00 | |
| | Cellphone Service Plan Years 1-5 | \$2,745.00 | | Approved | \$2,745.00 | |
| | IDC (\$344,986 x 28.5%) | \$80,564.66 | | Approved | \$80,564.66 | |
| | | | | | | |

TOTAL \$363,247.66 NCA TOTAL IF AWARDED: \$363,247.66

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Purpose/Need of Council Bill: Hire a Multi-Disciplinary Team (MDT) Coordinator to work with state and regional partners to ensure all cases referred to the Nation are reviewed and redirected appropriately as well as to provide training and education to staff members as needed and determine what service provisions need strengthening within the tribal service areas.

Title of Council Bill: TO APPROVE THE FUNDS AND BUDGET FOR NATIONAL CHILDREN'S
ALLIANCE CHILDREN'S ADVOCACY CENTER (CAC) SUBAWARD PROGRAM

Agency: National Children's Alliance (NCA)

CNO Department: Office of Prosecution

Budget: \$363,247.66

Request by Project Director/SEO: Gina South, Program Director; Kara Bacon, Prosecuting Attorney; Brian Danker, Executive Director of Legal.