

EXAMPLE OF BYLAWS OF THE LOCAL JOM PARENT COMMITTEE

ARTICLE I NAME OF THE COMMITTEE

The name of this committee shall be the _____
JOM Parent Committee.

ARTICLE II PURPOSE OF THE COMMITTEE

Establishment and the work of the Parent Committee is to comply with the rules and regulations as found in the Federal Register, Sec. 273.16, Powers and Duties of the Parent Committee and Sec. 273.17, Programs approved by the Parent Committee to complete the purposes.

ARTICLE III MEMBERSHIP

I. ESTABLISHMENT OF THE PARENT COMMITTEE

According to Sub-part A, Section 273.15 of the November 4, 1975 regulations, a Parent Committee is to be elected from among the parents (including persons acting loco parentis except school administrators or officials) of eligible Indian students enrolled in the school(s) affected by a contract under this part. The JOM Parent Committee shall be composed of five members.

2. SELECTION OF MEMBERS

New members are elected in an open meeting for a term of two years by a majority vote of parents of eligible Indian students. Two members are elected in odd-calendar years, and three members elected in even-calendar years. Membership in the Parent Committee cannot be transferred.

3. VOTING RIGHTS

Each member shall have one vote in any matter submitted to the Parent Committee for general vote. Proxy voting and absentee ballot shall not be permitted. A member may abstain from voting on any matter.

4. TERMINATION OF MEMBERSHIP

Any member may resign by giving a written resignation to the Parent Committee. A member shall be automatically removed from membership in the Parent Committee for the following reasons:

- a. The member does not attend any regular or special meetings of the Parent Committee for _____ consecutive meetings.
- b. The member no longer resides in the affected school district's transportation area.
- c. The member no longer represents the group or organization which was to be represented by that member.

After _____ unexcused absences, membership shall automatically determine, unless an exception is agreed upon by the Parent Committee.

5. VACANCIES

By affirmative vote of members of the parent committee, a vacancy can be filled. The new member will serve only for the term of the vacant member.

ARTICLE IV OFFICERS

The new officers of the JOM Parent Committee shall be a chairperson, vice chairperson, and secretary. Other officers may be appointed as the committee desires.

1. ELECTION AND TERM OF OFFICE

The officers of the JOM Parent Committee shall be elected by majority vote at the annual JOM Parent Committee election and shall serve for two years.

2. VACANCY

A vacancy in any office of the JOM Parent Committee may be filled by majority vote of the committee members present at a general meeting. The newly elected officer shall serve only for the unexpired portion of the term of the vacant office.

3. REMOVAL

Any officer may be removed by a two-thirds vote of all members whenever it is in the best interests of the committee.

4. CHAIRPERSON

The chairperson shall perform all duties incident to the office of the chairperson and such other duties as may be prescribed by the parent committee from time to time. Specific duties are to preside over all general committee meetings and sign all letters, reports, and other committee papers as required. The chairperson must sign off on the project application and amendments to applications (including revisions to the projects budget and project design).

5. VICE CHAIRPERSON

The vice chairperson will assume the role of the chairperson when the chairperson is absent. The vice chairperson shall have all the rights and privileges of the chairperson when acting in that capacity. Other duties of the vice chairperson are to see that membership on the JOM Parent Committee is consistent with federal guidelines, and arrange for speakers and special programs. The vice chairperson shall perform other such duties as may be prescribed by the Parent Committee from time to time.

6. SECRETARY

The secretary shall keep the minutes of the meetings, both regular and special, and shall provide copies to the school, the Parent Committee, and to such other persons the committee may indicate. The secretary shall see that all notices are given in accordance with the provisions of these bylaws, be custodian of the committee records, and keep a list of the addresses and telephone numbers of each member of the committee. The secretary shall perform such other duties as may be prescribed by the Parent Committee from time to time.

ARTICLE V

MEETINGS

The JOM Committee shall meet no less than _____ times a year, and on the call of the Chairperson. A majority of the members present at any meeting may adjourn the meeting.

- Must have the same number of meetings as stated in your bylaws to be in compliance with federal regulations.

I. REGULAR MEETINGS

The date and time of regular meetings will be decided by a majority vote at the first organizational meeting of each year. All regular meetings of the Parent Committee shall be open to the public. Notice of regular meetings shall be in writing and shall state the date, hour, and location of the meeting. Notices shall be mailed to each member no less than _____ days before the date of such a meeting. A copy of the agenda shall be enclosed with the notice.

2. QUORUM

The presence of _____ members of the committee shall be required in order to constitute a quorum for the transaction of the business of the JOM Parent Committee. No decision of the Parent Committee shall be valid unless there is a majority vote of the members constituting a quorum.

3. AGENDA

The agenda for each meeting shall be prepared by the Chairperson. Individual members of the JOM Parent Committee are encouraged to submit agenda items to the Chairperson or present their proposals normally under the agenda item of "New Business". An item may be placed on the agenda by contacting the Chairperson at least _____ days prior to the regular meeting date.

SPECIAL MEETINGS

Special meetings may be called by the Chairperson or by majority vote of the JOM Parent Committee. All members shall be notified by telephone if necessary.

ARTICLE VI

AMENDING THE BYLAWS

The bylaws may be amended at any time by an affirmative vote of the members of the Parent Committee in attendance, provided that the amendment is to carry out the purpose and objectives of the Parent Committee as expressed above. Any amendment must conform with the Rules and Regulations of the Federal Register, Vol. 40, Part 213, Tuesday, November 4, 1975. It must also have the written approval of the school administrator.

ARTICLE VII
RATIFICATION

These bylaws shall be declared adopted by the JOM Parent Committee when passed by _____ of the full membership of the Parent Committee, at a general meeting of the committee. These bylaws are approved by the _____ JOM Parent Committee at its meeting on _____

IN WITNESS THEREOF

Chairperson	Date
-------------	------

Vice Chairperson	Date
------------------	------

Secretary	Date
-----------	------

Member	Date
--------	------

Member	Date
--------	------