

CB - 118 16

**TO APPROVE THE BUDGET AND RE-CONTRACTING FOR THE FY 2016-2017 CHOCTAW NATION  
HEAD START PROGRAM FUNDING**

**IN THE TRIBAL COUNCIL OF THE CHOCTAW NATION**

**ANTHONY DILLARD INTRODUCED THE FOLLOWING COUNCIL BILL**

**A COUNCIL BILL**

**TO APPROVE**, the budget and re-contracting for the FY 2016-2017 Choctaw Nation Head Start Program funding made available to American Indian and Alaskan Native Head Start Programs by the Department of Health & Human Services Administration for Children and Families Office of Head Start.

**WHEREAS**, approval is needed to submit a proposal for continuation of the program during November 1, 2016 through October 31, 2017.


**WHEREAS**, approved budget for fiscal year 2016-2017 be set by the Department of Health & Human Services Administration for Children and Families Office of Head Start in the amount of \$2,326,879.


**THEREFORE BE IT ENACTED** by the Tribal Council of the Choctaw Nation of Oklahoma that this Bill be cited as approval for the budget and re-contracting proposal of the FY 2016-2017 Choctaw Nation Head Start.

**CERTIFICATION**

*I, the undersigned, as speaker of the Tribal Council of the Choctaw Nation of Oklahoma, do hereby certify that the Tribal Council is composed of twelve (12) seats. Eight (8) members must be present to constitute a quorum. I further certify that eleven (11) members answered roll call and that a quorum was present at the Regular Session of the Tribal Council at Tuskahoma, Oklahoma on July 9, 2016. I further certify that the foregoing Council Bill CB-118 -16 was adopted at such meeting by the affirmative vote of eleven (11) members, zero (0) negative votes, and zero (0) abstaining.*

  
Anthony Dillard, Secretary  
Choctaw Nation Tribal Council

  
Thomas Williston, Speaker  
Choctaw Nation Tribal Council

  
Gary Batten, Chief  
Choctaw Nation of Oklahoma

Date 7-13-16



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | Region XI | 330 C Street SW, 3rd Floor, Washington, DC 20201 | www.edkc.ohs.acf.hhs.gov

May 3, 2016

Gary Batton, Chief  
Choctaw Nation of Oklahoma  
P.O. Box 1210  
Durant, OK 74702

Re: Grant No. 90CI9922

Dear Chief Batton:

This letter provides guidance on the requirements for submission of the application to operate Head Start and/or Early Head Start programs by organizations preliminarily eligible for a non-competitive five year grant under 45 C.F.R. § 1307.7 and those organizations currently operating under a grant with a project period of five years. Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Public Law 114-113, enacted December 18, 2015, established the appropriation for the Head Start program for Fiscal Year (FY) 2016. The appropriation for the Head Start program included an increase for a cost-of-living adjustment (COLA) of 1.8 percent, depending on final funding decisions. Until the final appropriation for the Head Start program for FY 2017 is enacted, the projected funding levels in FY 2016 are used for planning purposes. The following table reflects the funding and enrollment levels for the Head Start and/or Early Head Start grant, contingent on final funding decisions for FY 2016, for use in preparing the FY 2017 application.

Common Accounting Number (CAN)	Funding Level	Funded Federal Enrollment
G974122 – Head Start Program Operations	\$2,296,514	310
G974120 – Head Start Training and Technical Assistance	\$30,365	
G974125 – Early Head Start Program Operations	\$0	0
G974121 – Early Head Start Training and Technical Assistance	\$0	
<b>TOTAL</b>	<b>\$2,326,879</b>	<b>310</b>

The application for the 11/01/2016 – 10/31/2017 budget period for the Head Start and/or Early Head Start grant is due 08/01/2016. The application must be prepared in accordance with the *Application Instructions* available in the Head Start Enterprise System (HSES).

The instructions specify the requirements for submission of the baseline application for the first budget period of the project period and continuation applications in the subsequent

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budget periods of the project period. A continuation application must be completed for the upcoming budget period. **Incomplete applications will not be processed.**

**Submission Requirements**

The *Application Instructions* containing the criteria the application must address and the submission requirements are posted in the HSES at <https://hses.ohs.acf.hhs.gov/hsprograms>. Please select the Financials tab under Instructions in the HSES to download the *Application Instructions* upon receipt of this letter. Please review the instructions carefully prior to preparing the application. Reference materials can be found in the "Instructions" section of the HSES. To access the application, select the Financials tab on the home page. For further assistance, please contact [help@hsesinfo.org](mailto:help@hsesinfo.org) or 1-866-771-4737.

The application must be submitted electronically in the HSES. The application must be submitted on behalf of the Authorizing Official registered in the HSES.

Please ensure the application contains all of the required information in the *Application Instructions*. If you have any questions or need assistance, please contact, Traci Little, Head Start Program Specialist, at (202) 205-8869 or [Traci.Little@acf.hhs.gov](mailto:Traci.Little@acf.hhs.gov) or Joycelyn Edwards, Grants Management Specialist, at (202) 690-8714 or [Joycelyn.Edwards@acf.hhs.gov](mailto:Joycelyn.Edwards@acf.hhs.gov). Thank you for your cooperation and timely submission of the grant application.

Sincerely,



Angie Godfrey  
Regional Program Manager  
Office of Head Start

cc: James Parrish, Executive Director  
Kay Pruitt, Head Start Director