

**TO APPROVE THE FUNDS AND BUDGET FOR THE PRE-DISASTER MITIGATION PROGRAM**

**IN THE TRIBAL COUNCIL OF THE CHOCTAW NATION**

**RONALD PERRY INTRODUCED THE FOLLOWING COUNCIL BILL**

**A COUNCIL BILL**

**TO APPROVE** the funds and budget from the United States Department of Homeland Security for the Pre-Disaster Mitigation Program.

**WHEREAS**, the Choctaw Nation has been awarded a grant by the United States Department of Homeland Security for the budget period of March 15, 2017 to August 30, 2019 in the amount of \$165,000 to assist in improving disaster response and preparedness; and

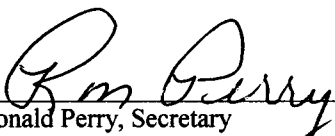
**WHEREAS**, the total federal budget is \$165,000 with a required \$56,507 match of tribal funds; and

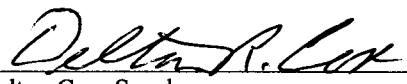
**WHEREAS**, funds for the Pre-Disaster Mitigation Program from the United States Department of Homeland Security and the tribal funds will assist the Choctaw Nation in employing a mitigation coordinator to organize a comprehensive mitigation planning process that will secure resources and training necessary to mitigate, plan for, respond to and recover from all threats and hazards specific to the Choctaw Nation area.


**THEREFORE BE IT ENACTED** by the Tribal Council of the Choctaw Nation of Oklahoma that this Bill be cited as approval to accept and approve the funds and budget from the United States Department of Homeland Security for the Pre-Disaster Mitigation Program.

**CERTIFICATION**

*I, the undersigned, as speaker of the Tribal Council of the Choctaw Nation of Oklahoma, do hereby certify that the Tribal Council is composed of twelve (12) seats. Eight (8) members must be present to constitute a quorum. I further certify that eleven (11) members answered roll call and that a quorum was present at the Regular Session of the Tribal Council at Tuskahoma, Oklahoma on February 11, 2017. I further certify that the foregoing Council Bill CB- 56 -17 was adopted at such meeting by the affirmative vote of eleven (11) members, zero (0) negative votes, and zero (0) abstaining.*

  
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Ronald Perry, Secretary  
Choctaw Nation Tribal Council

  
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Delton Cox, Speaker  
Choctaw Nation Tribal Council

  
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Gary Patton, Chief  
Choctaw Nation of Oklahoma

Date 2-14-17

## PDM Detailed Budget

<b>Personnel</b>						
Hazard Mitigation Specialist	\$55,126	100%	\$55,126	\$57,194	\$0	\$112,320
<b>** Could take 6 months to hire. Will be paid through the grant for 2 yrs total. OEM expects to keep on the hire after 2 yrs is up.</b>						
Full-Time Total			\$55,126	\$57,194	\$0	
<b>Personnel Total</b>			<b>\$55,126</b>	<b>\$57,194</b>	<b>\$0</b>	<b>\$112,320</b>
<b>Fringe Benefits</b>						
Plan Specialist	35.00%		\$19,272	\$20,000	\$0	\$39,272
Merit Bonus (Full-time only)	\$644		\$644	\$644		\$1,288
<b>**PDM System challenges - got as close to the 35% as possible. \$40 less over the 2 yrs than 35%, including Merit Bonus.</b>						
<b>Fringe Benefits Total</b>			<b>\$19,916</b>	<b>\$20,644</b>	<b>\$0</b>	<b>\$40,560</b>
<b>TOTAL PERSONNEL &amp; FRINGE</b>						<b>\$152,880</b>
<b>Travel</b>						
Travel Total			\$0	\$0	\$0	\$0
<b>Equipment: Nonexpendable \$5,000 or more - greater than 2 year useful life</b>						
<b>Equipment Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies: Materials consumed during course of the project</b>						
Desk phone and setup			\$515	\$0	\$0	\$515
Computer - Set up			\$1,108	\$0	\$0	\$1,108
<b>Supplies Total</b>			<b>\$1,623</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,623</b>
<b>Construction</b>						
<b>Construction Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Contracts/Consultants</b>						
PT-OS-Advertising other - Billboard	2 boards x 12 mos x 835/mo		\$0	\$0	\$20,040	\$20,040
<b>Contracts/Consultants Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$20,040</b>	<b>\$20,040</b>
<b>Other</b>						
Non-Capitalized Insurables	Microsoft Surface Pro 4 Tablet		\$1,250	\$0	\$0	\$1,250
<b>Other Total</b>			<b>\$1,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,250</b>
<b>Total Direct Costs</b>						
<b>Direct Costs Total</b>			<b>\$77,915</b>	<b>\$77,838</b>	<b>\$20,040</b>	<b>\$175,793</b>
<b>IDC Excluded Items</b>						
PT-OS-Advertising other - Billboard Rental			\$0	\$0	\$20,040	\$20,040
<b>Total funds excluded from IDC</b>			<b>\$0</b>	<b>\$0</b>	<b>\$20,040</b>	<b>\$20,040</b>
<b>Indirect Costs Base</b>						
<b>Indirect Costs Total</b>			<b>\$77,915</b>	<b>\$77,838</b>	<b>\$0</b>	<b>\$155,753</b>

## PDM Budget continued

Indirect Costs						
Indirect Costs Total (29.35%)			\$22,869	\$22,845	\$0	\$45,714
<b>TOTAL PROJECT COSTS</b>						
Sum of Direct Costs and Indirect Costs.			\$100,784	\$100,683	\$20,040	\$221,507

	Percentage	Dollars
Federal Share	74.49%	\$165,000
Non-Federal Share	25.51%	\$56,507

### **Project Management Costs**

Three cost items listed above will be used by the newly hired Hazard Mitigation Coordinator in a project management capacity. These items include supply items "desk phone and set up" and "computer set up" and other item "Non Cap Insurables - Microsoft Surface Pro 4 Tablet." The Hazard Mitigation Coordinator will use the purchased phone and computer to support the development and submission of quarterly programmatic reports (providing updates on planning activities and mitigation outreach and dissemination). The items will also be used to maintain active communication with Choctaw Nation Finance and Procurement to inform budget and financial computations, development, and reporting.