

FAQ and Instructions

WHAT IS THE CDIB/MEMBERSHIP CARD? The CDIB/Membership is a card that combines the Certificate of Degree of Indian Blood (CDIB), Membership, and Photo ID (if photo is submitted) into one card.

WHAT IS REQUIRED TO GET THE CDIB/MEMBERSHIP CARD? In order to be issued a CDIB/Membership card, members and new applicants must be **verified**. This means that all correct birth and death certificates, as well as any additional required documents in an individual's lineage back to and including the Dawes enrollee, must be on file.

WHAT ELSE AM I REQUIRED TO PROVIDE? At least one additional form of photo identification is needed to prove identity and obtain the new CDIB/Membership card. Accepted forms of identification are a current state issued driver's license, state issued ID card, passport, military ID, employee photo ID or school issued photo ID. (please send a copy of the ID)

WHAT PHOTOS ARE ACCEPTABLE FOR THE CDIB/MEMBERSHIP WITH PHOTO CARD? Please send in a passport style photo. It should be a head and shoulders, only, with a colored background, no glasses or hats. Faxes or copies of photos will not be accepted. Only photos mailed in with applications (please write name and birth date on the back of each photo), emailed with applications, or walk-ins at the Membership office will be accepted. If a photo is not supplied, members will be issued a CDIB/Membership card without a photo. Please refer to this website for photo requirements:
<https://travel.state.gov/content/travel/en/passports/requirements/photos.html>

CAN MY CHILD GET A CDIB/MEMBERSHIP WITH PHOTO CARD? Children under 14 years of age will be issued a CDIB/Membership card without a photo. Once they have reached age 14, they will be eligible to receive the CDIB/Membership card with Photo. (14 and up with photo: the applicant's signature is required)

DOES THE CARD EXPIRE? The CDIB/Membership card will expire five years from the date of issue. At this time, your photo and information should be updated. (this does not mean you are no longer a member)

WHAT IF I LOSE MY CARD BEFORE IT EXPIRES? One replacement card will be issued during the five year expiration period.

WHAT IF MY ADDRESS CHANGES? If you have an address change, please submit a CDIB/Membership application and a new card will be issued to you.

WHAT ABOUT A NAME CHANGE? In cases of legal name change and adoption, please submit a CDIB/Membership application along with court documents and the original birth certificate in the new name.

WHAT IS A SWORN STATEMENT AFFIDAVIT (SSA)? A Sworn Statement Affidavit is used as a supporting document to birth certificates that require additional verification, such as computerized, delayed, and birth abroad.

WHO IS REQUIRED TO SIGN THE SSA? Only the Native American parent is required to fill out, sign and have the document notarized. If both parents are Native American, both are required.

IS THERE A CERTAIN WAY TO FILL OUT THE SSA? Please take care when filling out the top five spaces of the SSA, they need to be written exactly as they are entered on the birth certificate. Please make sure that the mother's maiden last name is used instead of her married last name.

***A copy of your social security card is now required when you file for a CDIB. Please list your entire social security number on all paperwork.**