

**TO APPROVE THE FUNDS AND BUDGET FOR THE COORDINATED TRIBAL ASSISTANCE SOLICITATION PURPOSE AREA #7 – TRIBAL VICTIM SERVICES GRANT**

**IN THE TRIBAL COUNCIL OF THE CHOCTAW NATION**

**RONALD PERRY INTRODUCED THE FOLLOWING COUNCIL BILL**

**A COUNCIL BILL**

**TO APPROVE** the funds and budget from the United States Department of Justice (DOJ) for the Coordinated Tribal Assistance Solicitations (CTAS) Purpose Area #7 –Victims Services.

**WHEREAS**, the Choctaw Nation (the “Nation”) has been awarded a grant by DOJ for the budget period October 1, 2019 through September 30, 2022 in the amount of \$534,462 to hire an in-house Licensed Professional Counselor (see Exhibit 1);

**WHEREAS**, the total project budget is \$534,462 with no required match; and

**WHEREAS**, the funds will allow the Nation to increase the amount of counseling sessions offered to victims as well as provide short-term victim needs such as relocation costs and emergency products to support victim recovery.

**THEREFORE BE IT ENACTED** by the Tribal Council of the Choctaw Nation of Oklahoma that this Bill be cited as approval to accept five hundred thirty-four thousand, four hundred sixty-two dollars from the United States Department of Justice for Coordinated Tribal Assistance Solicitation Purpose Area #7 – Victims Services Grant for the budget period October 1, 2019 through September 30, 2022.

**CERTIFICATION**

*I, the undersigned, as speaker of the Tribal Council of the Choctaw Nation of Oklahoma, do hereby certify that the Tribal Council is composed of twelve (12) seats. Eight (8) members must be present to constitute a quorum. I further certify that eleven (11) members answered roll call and that a quorum was present at the Regular Session of the Tribal Council at Tuskahoma, Oklahoma on March 14, 2020. I further certify that the foregoing Council Bill CB- 53 -20 was adopted at such meeting by the affirmative vote of eleven (11) members, zero (0 ) negative votes, and zero ( 0 ) abstaining.*

  
Thomas Williston, Speaker  
Choctaw Nation Tribal Council

  
Ronald Perry, Secretary  
Choctaw Nation Tribal Council

  
Gary Batton, Chief  
Choctaw Nation of Oklahoma

Date 3.17.2020

Exhibit 1 – Budget for CTAS PA 7: Victims Services

<b>A. Personnel</b>									
<b>Name/Position</b> <i>List each position and name, if known. New positions may be grouped by type.</i>		<b>Computation</b> <i>Show annual salary rate &amp; amount of time devoted to the project for each name/position.</i>							
<input type="checkbox"/> Add Personnel	<input type="checkbox"/> Delete Selected	<b># of Positions</b>	<b>Salary</b>	<b>Rate</b>	<b>Time Worked</b> (# of hours, days, months, years)	<b>%</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>
		1	\$43,749.00	yearly	1	100%	\$43,749		\$43,749
		1	\$45,390.00	yearly	1	100%	\$45,390		\$45,390
		1	\$56,850.00	yearly	1	100%	\$56,850		\$56,850
		1	\$58,982.00	yearly	1	100%	\$58,982		\$58,982
		1	\$61,194.00	yearly	1	100%	\$61,194		\$61,194
		1	\$644.00	yearly	1	100%	\$644		\$644
		1	\$1,288.00	yearly	1	100%	\$1,288		\$1,288
		1	\$1,288.00	yearly	1	100%	\$1,288		\$1,288
<b>Total(s)</b>							\$269,385	\$0	\$269,385
<b>B. Fringe Benefits</b>									
<b>Type of Benefit</b> <i>List each grant-support fringe benefit that is provided to the grant-funded position.</i>		<b>Computation</b> <i>Show the basis for computation.</i>							
<input type="checkbox"/> Add Benefit	<input type="checkbox"/> Delete Selected	<b>Base</b>	<b>Rate</b>	<b>Total Cost</b>	<b>Non-Federal Contribution</b>	<b>Federal Request</b>			
		\$266,165	7.65%	\$20,362		\$20,362			
		\$266,165	15.96%	\$42,480		\$42,480			
		\$266,165	2.78%	\$7,400		\$7,400			
		\$266,165	0.52%	\$1,358		\$1,358			
		\$266,165	4.10%	\$10,913		\$10,913			
		\$3,220	7.65%	\$247		\$247			
		\$3,220	0.51%	\$17		\$17			
<b>Total</b>							\$82,777	\$0	\$82,777

All applicants are required to budget sufficient funds to pay for airfare, lodging, and per diem to send two staff members to: the CTAS Orientation; an OVC-sponsored regional grantee training; and one National Indian Nations Conference. Please base all estimated cost on traveling to Washington, DC for these events.

**C. Travel**

Purpose of Travel <i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	Location <i>Indicate the travel destination.</i>	Type of Expense <i>Hotel, airfare, per diem</i>	Computation <i>Compute the cost of each type of expense X the number of people traveling.</i>					
			Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
Required CTAS Grantee Meeting	Washington D.C	Reage to Nearest Airp	\$0.44	300	1	\$132		\$132
Required CTAS Grantee Meeting	Washington D.C	Lodging	\$250.00	4	2	\$2,000		\$2,000
Required CTAS Grantee Meeting	Washington D.C	Per Diem	\$91.00	4	2	\$728		\$728
Required CTAS Grantee Meeting	Washington D.C	Airfare	\$450.00	1	2	\$900		\$900
Required CTAS Grantee Meeting	Washington D.C	Transportation	\$200.00	1	1	\$200		\$200
Required CTAS Grantee Meeting	Washington D.C	Misc.	\$200.00	1	1	\$200		\$200
Required OVC Grantee Training	Washington D.C	Reage to Nearest Airp	\$0.44	300	1	\$132		\$132
Required OVC Grantee Training	Washington D.C	Lodging	\$250.00	4	2	\$2,000		\$2,000
Required OVC Grantee Training	Washington D.C	Lodging	\$250.00	4	2	\$2,000		\$2,000
Required OVC Grantee Training	Washington D.C	Per Diem	\$91.00	4	2	\$728		\$728
Required OVC Grantee Training	Washington D.C	Airfare	\$450.00	1	2	\$900		\$900
Required OVC Grantee Training	Washington D.C	Transportation	\$200.00	1	1	\$200		\$200
Required OVC Grantee Training	Washington D.C	Misc.	\$200.00	1	1	\$200		\$200
Bi-Annual OVC National Indian Nations Conference	Washington D.C	Reage to Nearest Airp	\$0.44	300	1	\$132		\$132
Bi-Annual OVC National Indian Nations Conference	Washington D.C	Lodging	\$250.00	4	2	\$2,000		\$2,000
Bi-Annual OVC National Indian Nations Conference	Washington D.C	Per Diem	\$91.00	4	2	\$728		\$728
Bi-Annual OVC National Indian Nations Conference	Washington D.C	Airfare	\$450.00	1	2	\$900		\$900
Bi-Annual OVC National Indian Nations Conference	Washington D.C	Transportation	\$200.00	1	1	\$200		\$200
Bi-Annual OVC National Indian Nations Conference	Washington D.C	Misc.	\$200.00	1	1	\$200		\$200
<b>Total</b>						\$12,480	\$0	\$12,480

<b>D. Equipment</b>						
Item		Computation				
<i>List and describe each item of equipment that will be purchased</i>		<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>				
Add Equipment	Delete Selected	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
<b>Total</b>				\$0	\$0	\$0

<b>E. Supplies</b>						
Supply Items		Computation				
<i>Provide a list of the types of items to be purchased with grant funds.</i>		<i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
Add Supply Item	Delete Selected	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
Office Supplies (paper, pens, ink, ect.) (\$100/month x 36 months)		36	\$100.00	\$3,600		\$3,600
Postage (\$20/month x 36 months)		36	\$20.00	\$720		\$720
Dell Precision 3510 Laptop with Dock		1	\$1,325.00	\$1,325		\$1,325
<b>Total</b>				\$5,645	\$0	\$5,645

<b>F. Construction</b>						
List of Construction Activities		Computation				
<i>List and describe each item that is part of construction.</i>		<i>Compute the costs (e.g., the number of each item to be purchased X the cost per item)</i>				
		# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
N/A				\$0		\$0
<b>Total</b>				\$0	\$0	\$0

<b>G. Subawards (Subgrants)/Procurement Contracts</b>							
Item							
<i>Procurement contracts: Provide a description of the products or services to be procured by contract and an estimate of the costs. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold (currently \$150,000).</i>							
<i>Subawards (Subgrants): Provide a description of the activities to be carried out by subrecipients. Include "(subaward)" label for each "Subawards (Subgrants)" entry.</i>							
Add Item	Delete Selected				Total Cost	Non-Federal Contribution	Federal Request
DWO Cultural Services Traditional Healing Circle Counselor (\$800/session x 2 sessions x 3 years)				\$1,800		\$1,800	
Purpose of Travel	Location	Type of Expense	Computation				
<i>Indicate the purpose of each trip or type of trip (training, advisory group meeting)</i>	<i>Indicate the travel destination.</i>	<i>Hotel, airfare, per diem</i>	<i>Compute the cost of each type of expense X the number of people traveling.</i>				
Add Travel Expense	Delete Selected	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
<b>Total</b>				\$1,800	\$0	\$1,800	

<b>H. Other Costs</b>							
Description							
<i>List and describe items that will be paid with grants funds.</i>							
Add Item	Delete Selected				Total Cost	Non-Federal Contribution	Federal Request
Year 2 - Emergency/short-term Victim Needs (Clothing and Personal Hygiene Products, Cards and Vouchers to pay for gas, groceries, clothing, and Relocation costs)				\$20,000		\$20,000	
Year 3 - Emergency/short-term Victim Needs (Clothing and Personal Hygiene Products, Cards and Vouchers to pay for gas, groceries, clothing, and Relocation costs)				\$20,000		\$20,000	
Fuel for client van (\$3,600 per year X 3 years)				\$10,800		\$10,800	
Cell Phone Service (\$53/month x 36 months)				\$1,908		\$1,908	
<b>Total</b>				\$52,708	\$0	\$52,708	

**I. Indirect Costs**

Description <i>Describe what the approved rate is and how it is applied.</i>		Computation <i>Compute the indirect costs for those portions of the program which allow such costs.</i>				
Add Indirect Cost	Delete Selected	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request
		\$384,793	0.285	\$109,667		\$109,667
<b>Total</b>				\$109,667	\$0	\$109,667

**Budget Summary**

A. Personnel	\$269,385
B. Fringe Benefits	\$82,777
C. Travel	\$12,480
D. Equipment	\$0
E. Supplies	\$5,645
F. Construction	N/A
G. Subawards (Subgrants)/ Procurement Contracts	\$1,800
H. Other	\$52,708
<b>Total Direct Costs</b>	<b>\$424,795</b>
I. Indirect Costs	<b>\$109,667</b>
<b>Total Project Costs</b>	<b>\$534,462</b>
Federal Request	\$534,462
Non-Federal Contribution	\$0
Required Match Met	N/A

**Purpose/Need of Council Bill:** This bill approves the funds and budget from the United States Department of Justice Coordinated Tribal Assistance Solicitations (CTAS) Purpose Area #7 – Tribal Victims Services Grant for the Choctaw Nation Tribal Victims Assistance Program. Funds will be used to hire an in-house Licensed Professional Counselor to increase the amount of counseling sessions offered to victims as well as provide short-term victim needs such as relocation costs and emergency needs to support victim recovery.

**Title of Council Bill:** TO APPROVE THE FUNDS AND BUDGET FOR THE COORDINATED TRIBAL ASSISTANCE SOLICITATION PURPOSE AREA #7 – TRIBAL VICTIM SERVICES GRANT

**Agency:** Outreach Services

**Budget:** \$534,462

**Match Required:** N/A

**Request by Project Director/SEO:** Vicki Perez, Director Victim Assistance and Elder Advocacy; Randy Hammons, Director of Outreach Services; Linda Goodwin, Director Victim Services; Stacy Shepherd, Executive Officer of Member Services; Teresa Jackson, SEO