



Choctaw Nation Election Board

MEETING MINUTES

The Election Board met on April 10, 2019 at 10:00 a.m. in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Green. The invocation was given by Member Alternate, Kitty Halcomb.

The Secretary Alternate, Jennifer Johnson, called the roll and the following individuals were present:

Virginia "Kay" Green, Chairperson

Judy Ogle, Member Alternate

Jennifer Johnson, Secretary Alternate

Kitty Halcomb, Member Alternate

Jane Parent, Member

Secretary Alternate Johnson served as acting Secretary in Secretary Candace Perkins' absence (per Article V. Section 10 of the Chief and Tribal Council Election Ordinance). Three (3) voting members of the Board answered roll call – a quorum was established.

Invited guests Terry Rainey (Automated Election Services), Melissa Landers, Senior Director of Membership Services, and Stephanie M. Johnson, Service Delivery Manager with Information Technology, were also in attendance.

APPROVAL OF MINUTES

The Meeting Minutes from the March 13, 2019 Regular Meeting were provided for review to all Board Members and Alternates prior to this meeting.

Chairperson Green called for Approval of Minutes.

Secretary Alternate Johnson made a Motion to Approve the Meeting Minutes from the March 13, 2019 Regular Meeting. – Motion seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

UNFINISHED BUSINESS



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Chairperson Green called for Unfinished Business.

Terry Rainey gave a status report on the ongoing software development project between the Choctaw Nation IT Department and Automated Election Services regarding Voter Registration and Signature Verification. He also presented ideas for the Voting Location Board Training for the 2019 Election. He then answered questions from the Election Board, Melissa Landers, and Stephanie M. Johnson.

Invited guests were dismissed.

SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Alternate Secretary Johnson provided the following information to the Board:

- Financial Updates including an overall financial snapshot of operating expenses for business unit and a condensed budget planning timeline for Fiscal Year 2020.
- Operational Updates including potential Voting Locations and amendments to the Meeting Calendar.
- Strategic Updates regarding PolicyTech and EthicsPoint.
- Operational Updates for Voter Registration regarding working with Automated Election Services for new Same Day Registration procedures.

Alternate Secretary Johnson led the open discussion regarding the following:

- Materials and setup needed for April 22-24th Candidate Filing Period.
- Materials and setup needed for any potential Election Board Hearings.
- Creating an External Contact List for Media Outlets.
- Creating a Worker Management System for Voting Location Board workers.

NEW BUSINESS

Chairperson Green called for New Business.

Alternate Secretary Johnson supplied each member of the Board with a copy of the Candidate Guide for the 2019 Tribal Elections and gave a page by page overview of the guide.



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Alternate Secretary Johnson made a Motion to Approve the content of the Candidate Guide for the 2019 Tribal Elections; whereas the 2019 Candidate Guide will replace the 2017 Candidate Guide and will be distributed to Prospective Candidates then posted publicly on the Tribal Elections webpage. – Motion seconded by Chairperson Green.

Chairperson Green called for voice vote; **MOTION PASSED.**

ADJOURNMENT

Alternate Secretary Johnson made a Motion to Adjourn the Meeting. – Motion seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 12:10 pm.

Certification of Meeting Minutes:

X *Candace Perkins*

Candace Perkins
Secretary

approved 5/21/19