



# Choctaw Nation Election Board

## MEETING MINUTES

The Election Board met on March 13, 2019 at 1:00 p.m. in the Ibaichvffa (Membership) Conference Room #1251 at the Choctaw Nation Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Green. The invocation was given by Member Alternate, Kitty Halcomb.

The Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia "Kay" Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Judy Ogle, Member Alternate

Kitty Halcomb, Member Alternate

Jennifer Johnson, Secretary Alternate

All three (3) voting members of the Board answered roll call – a quorum was established.

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## APPROVAL OF MINUTES

Chairperson Green did not call for minutes but explained that minutes were unavailable. This was the first regular meeting for the Election Board this year.

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## UNFINISHED BUSINESS

None - This is the first regular meeting for the Election Board this year.

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## SECRETARY'S REPORT

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including an overall financial snapshot of operating expenses for business unit and a condensed budget planning timeline for Fiscal Year 2020.
- Operational Updates with the distribution of the following supplemental documentation:
  - A paper copy of the amendment to the Chief and Tribal Council Election Ordinance codified in CB-124-18; Documents were presented and approved at the Tribal Council Regular Session on March 9, 2019.



# Choctaw Nation Election Board

- Strategic Updates for Board Projects with the distribution of the following supplemental documentation:
  - A paper copy of the Analysis and Recommendation Report by Glenn Coffee and Associates received on February 22, 2019 to be used for an after-election review of the Chief and Tribal Council Election Ordinance.
- Operational Updates for Voter Registration with the distribution of the following supplemental documentation:
  - A paper copy of the Quarterly Voter Registration Data Review Report from March 5, 2019.

Secretary Perkins led the open discussion regarding the following:

- New document / Voting Location Inspection Checklist.
- New version / Candidate Guide 2019; to be presented for approval at next meeting.
- Understanding completion requirements for Campaign Financial Disclosure Statement; verbal notification given by Secretary Alternate Johnson that the 3-page document has been updated on the Tribal Elections webpage since the previous document was missing the Summary (page 2).
- Frequently asked questions being received by Voter Registration associates.

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## NEW BUSINESS

Chairperson Green called for New Business.

*All documents and materials related to the following motions were provided for review to all Board Members and Alternates prior to this meeting.*

Secretary Perkins made a Motion to Approve the Glenn Coffee and Associates Fee Agreement as per the Election Board's authority outlined in the Chief and Tribal Council Election Ordinance, Article V, Section 7, to obtain independent legal counsel. – Motion seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

Secretary Perkins made a Motion to Approve the Public Notice of the General Election Calendar to be distributed to Biskinik and other media outlets and posted to the Choctaw Nation Tribal Elections Webpage. – Motion seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**



# Choctaw Nation Election Board

Secretary Perkins made a Motion to Approve the Election Board Meeting Schedule for General Election with the understanding that the schedule can be adjusted by motions made in future meetings or at the request of the Secretary to facilitate election operations. – Motion seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

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## ADJOURNMENT

Chairperson Green called to adjourn meeting by general consent; none opposed.

Meeting adjourned at 2:58pm.

### Certification of Meeting Minutes:

**X** *Candace Perkins*

Candace Perkins  
Secretary

*Approved 4/10/19*