



# Choctaw Nation Election Board

## MEETING MINUTES

The Election Board met on June 2, 2021 at 12:58 pm in the Ibaiachvffa (Membership) Conference Room #1251 at the Choctaw Nation of Oklahoma (CNO) Headquarters Building in Durant, Oklahoma.

The meeting was called to order by Chairperson, Virginia Kay Green.

Invocation was given by Chairperson Green.

Secretary, Candace Perkins, called the roll and the following individuals were present:

Virginia Kay Green, Chairperson

Jane Parent, Member

Candace Perkins, Secretary

Sylvia Sigler, Alternate

Jennifer Johnson-Williams, Secretary Alternate

Wayne Tipps, Alternate

Three (3) voting members of the Board answered roll call – a quorum was established.

Invited guest(s) in attendance: None.

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## APPROVAL OF MINUTES

*The Meeting Minutes from the May 26, 2021 Regular Meeting were provided for review to all Board Members and Alternates at this meeting.*

Chairperson Green called for Approval of Minutes.

Member Parent made a Motion to Approve the Meeting Minutes from the May 26, 2021 Regular Meeting. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

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## UNFINISHED BUSINESS

None.

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## SECRETARY'S REPORT



# Choctaw Nation Election Board

Chairperson Green called for the Secretary's Report.

Secretary Perkins provided the following information to the Board:

- Financial Updates including:
  - An overall financial snapshot of FY21 operating expenses for cost center.
- Strategic Updates including:
  - No new updates on future projects.
- Operational Updates including:
  - An overview of operational updates for the Election Board:
    - Election Activity Notes for Weeks 6 – 7; a paper copy of activity was provided to the Board at this meeting. Activity includes communications with candidates and administrative functions carried out by the Secretary and/or Election Board.
    - No new updates from Marketing and Communications.
    - Mail in BallotPak (Proof 2) was submitted to Automated Election Services (AES) with one correction on May 26th. The Secretary stated that once the correction to the voting sticker was made then ballot proof 2 should be considered finalized.
      - A paper copy of Mail in BallotPak (Proof 2) was provided to the Board.
    - Planning details for the Voting Location Board Training (Unconfirmed Date) were discussed by the Board.
      - Secretary has contacted Automated Election Services (AES) on May 25<sup>th</sup> to request Voting Location Board Training on July 1<sup>st</sup> (1<sup>st</sup> preference) or June 30<sup>th</sup> (2<sup>nd</sup> preference); and requested that the Board review training materials provided by AES prior to the training. The Board is waiting on confirmation from vendor.
    - Planning details for the Election Board Command Center (7/8/2021 – 7/17/2021) were discussed by the Board.
      - Secretary confirmed new planning details for Hearing Room 1 with Judicial on June 1<sup>st</sup>.
    - No updates were made to the Election Board Meeting Schedule for 2021.
      - A paper copy was provided to the Board.
  - An overview of current activities that are ongoing with the CNO Voter Registration (VR) Department:
    - As of June 1<sup>st</sup>, we have a total of 41,681 registered voters which is 25.83% of the eligible tribal membership.
      - There are 5,414 total registered voters in Council Districts 4, 7, and 10. This number has been communicated to Automated Election Services so that they can begin preparing materials to mail ballots.

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## NEW BUSINESS



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Chairperson Green called for New Business.

Member Parent made a Motion to move into Executive Session. – Seconded by Secretary Perkins.

Chairperson Green called for voice vote; **MOTION PASSED.**

- Executive Session begins at 1:30 pm.

Member Parent made a Motion to move out of Executive Session. – Seconded by Alternate Sigler.

Chairperson Green called for voice vote; **MOTION PASSED.**

- Executive Session ends at 1:56 pm.
- Executive session will continue via conference call that will be scheduled for June 3<sup>rd</sup> or June 4<sup>th</sup> once Secretary confirms details with the Board's legal counsel, Glenn Coffee and Associates. Secretary will communicate call details to the Board after confirmation.

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## ADJOURNMENT

Secretary Perkins made a Motion to Adjourn the Meeting. – Seconded by Member Parent.

Chairperson Green called for voice vote; **MOTION PASSED.**

Meeting adjourned at 1:58 pm.

### Certification of Meeting Minutes:

X 

Candace Perkins  
Secretary

*Approved 6-9-2021*